

**ORDINANCE NO. 1999-W-13**

**AN ORDINANCE AMENDING ORDINANCE NO. 1996-08  
RELATIVE TO VACATION TIME FOR EMPLOYEES OF THE  
TOWN OF GREENVILLE MUNICIPAL WATER UTILITY**

WHEREAS, the Town Council of the Town of Greenville, Floyd County, Indiana, previously established a Personnel Policy for Utility employees pertaining to hiring, benefits and disciplinary procedures pursuant to Ordinance No. 1996-08; and

WHEREAS, the Town Council is the entity responsible for setting vacation time for the employees of the Water Utility and desires to amend Ordinance No. 1996-08 only as it relates to vacation time;

NOW THEREFORE BE IT ORDAINED, the employees of the Town Water Utility shall be entitled to the following Vacation and Holiday Time:

**VACATION AND HOLIDAY TIME** -- Vacation time is granted to full time employees as follows:

- \*After one (1) full year of employment -- One (1) week with pay;
- \*After two (2) full years of employment -- Two (2) weeks with pay;
- \*After ten (10) full years of employment -- Three (3) weeks with pay; and
- \*After fifteen (15) full years of employment -- Four (4) weeks with pay.

Vacation time must be approved by the Water Superintendent.

Vacation time may be carried over, but it must be used within the first six (6) months of the following year or the time will be forfeited.

Any exceptions must be approved by the Town Council.

The following holidays will be observed by the Utility:

- |                      |                            |
|----------------------|----------------------------|
| 1 - New Year's       | 6 - Thanksgiving Day       |
| 2 - Good Friday      | 7 - Day after Thanksgiving |
| 3 - Memorial Day     | 8 - Christmas Eve          |
| 4 - Independence Day | 9 - Christmas              |
| 5 - Labor Day        |                            |

Where the above days do not conform to State approved holidays,  
the days established are in lieu thereof.

Employees shall be paid regular eight (8) hours of pay.


NOW THEREFORE BE IT FURTHER ORDAINED, that Ordinance No. 1996-08 be amended in accordance with this Ordinance, that all provisions of Ordinance No. 1996-08 in conflict with this Ordinance be repealed, and that all provisions of Ordinance No. 1996-08 which are not in conflict with this Ordinance shall remain in full force and effect.


This Amendment shall be effective January 1, 2000.


Adopted by the Town Council of Greenville, Indiana on the 11th day of January,  
2000.

TOWN COUNCIL OF THE  
TOWN OF GREENVILLE


  
Ted Miller, President

  
Leon Ray Gibson, Council Member

  
David Matthews, Council Member

  
Mike Receveur, Council Member

ATTEST:

  
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Jack Sprigley, Clerk - Treasurer