

**Town of Greenville
P.O. Box 188
Greenville, In. 47124**

AGENDA FOR:

TOWN OF GREENVILLE, INDIANA

MONTHLY MEETING FOR MONDAY, DECEMBER 10th, 2012

- 1. MEETING CALLED TO ORDER BY COUNCIL PRESIDENT:** Talbotte Richardson
- 2. OPENING MEETING WITH PRAYER AND PLEDGE OF ALLEGIANCE:**
- 3. READING, REVIEW AND APPROVAL OF MINUTES FROM PREVIOUS MONTHLY MEETING OF NOVEMBER 12TH AND SPECIAL MEETING NOVEMBER 19TH, 2012**
- 4. EXECUTIVE MEETING WAS HELD NOVEMBER 19TH, 2012 TO DISCUSS MERIT INCREASES FOR WATER UTILITY EMPLOYEES AND PASS THROUGH INCREASES ON WATER RATE INCREASE FROM FLOYD KNOBS WATER COMPANY.**
- 5. MARSHAL'S REPORT:** Interim Marshal Detective William Burkhardt Jr .
- 6. WATER BUSINESS: WATER SUPERINTENDENT:** Gary Getrost
 - {A} - Report on water usage and leaks
 - {B} - Superintendent's report
- 7. FINANCIAL: GREENVILLE TOWN CLERK:** Jack Travillian
 - {A} - Review and Approve Checks and Expenditures.
- 8. COMMITTEE REPORTS:**
 - {A} - Town Council President: Talbotte Richardson
 - {B} - Emergency Services: Talbotte Richardson
 - {C} - Streets and Roads: Bob Wright
 - {D} - Public Relations: Patti Hayes
 - {E} - Property Cleanup: Talbotte Richardson
 - {F} - Special Projects: Greg Redden
 - {G} - Attorney: Chris Lane
 - {H} - Town Manager: Randal Johnes
- 9. OLD BUSINESS:**
 - {A} - Ordinances Second or Third Reading:
- 10. NEW BUSINESS:**
 - {A} - Ordinances First Reading:
 - Ordinance 2012-WR-071 Amending Personnel Policy Water Utility Employees
 - Ordinance 2012-WO-072 Merit Increases Water Utility Employees
 - Ordinance 2012-WO-073 Pass Through Water Rate Increases
 - Ordinance 2012-WR-074 Purchase Keystone Software
 - {B} - Citizens requesting to speak and subject:
- 12. ADJOURNMENT:**
 - Next Monthly Meeting January 14th, 2013 @ 7:00 PM

Minutes of Greenville Town Council Meeting December 10th, 2012

Council President Talbotte Richardson called the regular monthly meeting to order. Other Councilpersons present were Bob Wright, Darryl Kepley, and Greg Redden, along with Clerk Jack Travillian. Also attending the meeting were Town Attorney Chris Lane, Town Manager Randal Johnes, Marshal Bill Burkhart, Water Superintendent Gary Getrost, and several concerned citizens. The meeting was opened with a prayer from Town Manager Johnes, followed by the Pledge of Allegiance.

Minutes: The minutes for November 12th regular meeting and Special Meeting November 19th were discussed. Motion was made by President Richardson and seconded by Councilman Redden to accept both proposed minutes. Motion passed 4-0.

Council President Richardson noted that an Executive Meeting was held on November 19th to discuss Water Utility Merit Increases and Water Utility pass through rate increase.

Marshal Report:

Marshal Burkhart presented the council members with a printed monthly report that was reviewed. The department was finishing up on annual training this month. Marshal Burkhart requested sending all five members of the department to training with the Indiana Town Marshal's Association next year. They can all train at the same time in one weekend at a cheaper rate. The marshal's department issued 25 warning tickets and 7 violation tickets last month.

Financial:

Review/Approval Checks and Expenditures: Clerk Travillian presented the forms for the checks written from the utility and the town. The council authorized the expenses.

Water Utility Business:

Superintendent Getrost gave the monthly adjustment report. A motion was made by President Richardson for a work change order to install an additional turn-off valve for the pumping station, seconded by Councilman Redden. Motion passed 4-0.

Superintendent Getrost gave a recommendation to send Assistant Superintendent Schmidt and himself to waste water treatment classes. The utility will need more up-to-date training to verify proper operations at the proposed purchased sewage treatment plant.

New Business:

Motion was made by President Richardson and seconded by Councilman Redden to sponsor a safe driving ad campaign in the New Albany Tribune by the Greenville Marshal's Department. The cost will be \$90 to be taken from town promotion account. Motion passed 4-0.

IDOT (Indiana Department of Transportation) has been in contact with President Richardson about the drainage lines to be installed along Highway 150 between Greenville/Georgetown Road and the creek side outlet. This will save approximately \$180,000 by not needing to move our current water lines.

Ordinance 2012-WR-071; RESOLUTION CONCERNING THE AMENDING OF PERSONNEL POLICY S.O.P. 8-10-09 FOR THE TOWN OF GREENVILLE MUNICIPAL WATER UTILITY PASSED BY RESOLTUION 2009-R-057 DATED AUGUST 10TH 2009, OF

THE TOWN OF GREENVILLE, INDIANA; Reading of the resolution was completed and the motion was made by President Richardson and seconded by Councilman Redden. Motion passed 4-0.

Ordinance 2012-WO-072; ORDINANCE FOR MERIT AND COST OF LIVING INCREASES FOR THE WATER UTILITY EMPLOYEES FOR THE YEAR 2013 OF THE GREENVILLE MUNICIPAL WATER UTILITY OF GREENVILLE, INDIANA;

First reading of the ordinance was completed and the motion was made for unanimous consent by President Richardson and seconded by Councilman Redden. Motion passed 4-0. Second reading was completed. President Richardson made a motion to accept the ordinance and seconded by Councilman Redden. Motion passed 4-0. Third reading was completed. A motion was made by President Richardson and seconded by Councilman Redden to accept the ordinance. Motion passed 4-0.

Ordinance 2012-WO-073; ORDINANCE CONCERNING THE INCREASE OF CURRENT WATER UTILITY RATES AND CHARGES DUE TO RATE INCREASE RECEIVED FROM FLOYDS KNOBS WATER COMPANY TO BE EFFECTIVE NOVEMBER 2012 FOR THE GREENVILLE WATER UTILITY OF GREENVILLE, INDIANA; First reading of the ordinance was completed and the motion was made for unanimous consent by President Richardson and seconded by Councilman Redden. Motion passed 4-0. Second reading was completed. President Richardson made a motion to accept the ordinance and seconded by Councilman Redden. Motion passed 4-0. Third reading was completed. A motion was made by President Richardson and seconded by Councilman Redden to accept the ordinance. Motion passed 4-0.

Ordinance 2012-WR-074; RESOLUTION CONCERNING THE PURCHASE OF KEYSTONE SOFTWARE FOR INVOICING HERITAGE SPRINGS SEWER TREATMENT PLANT CUSTOMERS SERVICED BY THE TOWN OF GREENVILLE, INDIANA MUNICIPAL WATER AND SEWER UTILITY;

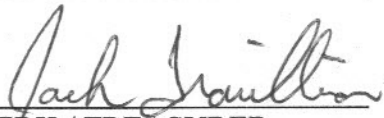
Reading of the resolution was completed and the motion was made by President Richardson and seconded by Councilman Redden. Motion passed 3-0 with Councilman Kepley abstaining.

The council thanked Floyd County Councilman Brad Striegel for attending the meeting and his interest of the town business meeting.

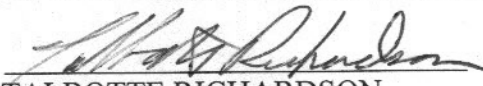
No further business coming before the Council the meeting was adjourned.

Next Monthly Meeting to be held at 7:00 P.M. on January 14th, 2012.

JACK TRAVILLIAN


CLERK / TREASURER

PRESIDING OFFICER
TOWN OF GREENVILLE, INDIANA


TALBOTTE RICHARDSON

<u>General Fund</u>	Budgeted	Spent	Transferred	Remaining
101001111 Council Salary	\$ 9,600.00	\$ 8,100.00		\$ 1,500.00
101001112 Clerk Salary	\$ 3,000.00	\$ 3,000.00		\$ -
101001113 Marshal's Payroll	\$ 14,000.00	\$ 14,000.00		\$ -
101001115 Detective Payroll	\$ 12,000.00	\$ 12,000.00		\$ -
101001117 Town Manager	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ -
101001131 Employee Benefits	\$ 9,650.00	\$ 5,811.01		\$ 3,838.99
101002231 Computer Software	\$ 2,000.00	\$ 1,255.00		\$ 745.00
101001210 Office Supplies	\$ 1,000.00	\$ 909.76		\$ 90.24
101001290 Marshal's Fuel	\$ 7,000.00	\$ 3,902.42		\$ 3,097.58
101001397 Election Expenses				\$ -
101001315 Legal	\$ 6,000.00	\$ 2,827.25		\$ 3,172.75
101001323 Travel	\$ 300.00			\$ 300.00
101001332 Legal Notices	\$ 700.00	\$ 1,125.30	\$ 500.00	\$ 74.70
101001140 Insurance				\$ -
101001361 Equipment & Repairs	\$ 1,500.00	\$ 1,415.78		\$ 84.22
101001394 Official Bonds				
101001591 Town Promotion	\$ 800.00	\$ 393.50		\$ 406.50
101001396 Trash Collection	\$ 800.00			\$ 800.00
101001398 Organizational Dues	\$ 800.00	\$ 796.00		\$ 4.00
101001511 Audit Expense				
101001343 Fire Protection	\$ 10,400.00	\$ 10,048.00		\$ 352.00
101002315 Contracted Services	\$ 3,100.00	\$ 3,210.00		\$ (110.00)
Total	\$ 85,250.00	\$ 71,394.02		\$ 14,355.98
Balance in Account				\$ 13,041.05

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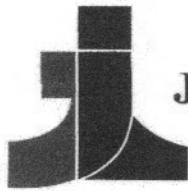
<u>Cumulative Capital Improvement</u>						
401001520	Inter Fund Operation	\$	5,500.00			\$ 5,500.00
401001430	Cumulative Expense			\$ 121.51		\$ (121.51)
	Balance in Account					\$ 2,106.23
<u>EDIT</u>						
444001520	Other Capital Outlays	\$	7,500.00		(\$762.00)	\$ 6,738.00
	Balance in Account					\$ 5,366.76
<u>Law Enforcement</u>						
445001362	Donations	\$	54.99			\$54.99
233001399	Training	\$	1,000.00	\$762.94		\$ 237.06
233001362	Gun Permits & Tickets	\$	240.00	\$261.00	\$100.00	\$ 79.00
	Transfers	\$	4,000.00	\$1,967.51		\$2,032.49
	Balance in Account					\$2,403.54
<u>Riverboat</u>						
242001520	Inter Fund Transfer	\$	15,100.00	\$ 2,390.40	\$ (2,682.43)	\$ 10,709.60
	Balance in Account					\$ 13,835.95
<u>Rainy Day Fund</u>						
245001520	Inter Fund Transfer				\$ (600.00)	
	Balance in Account					\$ 2,354.44
			Income			Profit/Loss
	Water Operating	\$	77,057.78	\$ 70,060.32	\$ (221,376.14)	\$ 6,997.46
	Meter Deposits	\$	518.76	\$ 150.00		\$ 368.76
	Special Projects	\$	160.62	\$ 750.00	\$ 221,376.14	\$ (589.38)

**Town of Greenville
P.O. Box 188
Greenville, In. 47124**

Town Manager Report for 12-10-2012

1. Added all information from previous Monthly Meeting to electronic files, flashkey copy of information given to Amy and Jack.
2. Sent information to update web-site.
3. Updated Construction Project Tracking Charts Water Tower and Pumping Station Relocation and submitted to Council.
4. Reviewed invoices submitted on the Water Tower and Pumping Station Relocation. Submitted invoices and SRF Distribution Forms to Clerk/Treasurer for submittal to SRF.
5. Sent approved Monthly Minutes for October 8th, 2012 and certain Resolutions and Ordinances to GBP.
6. Continued to be involved in consultation on the Water Tower and Pumping Station Relocation Projects with Engineers and Financial Advisers on a weekly basis.
7. Issued {1} building permit.
8. Wrote {2} Ordinances and {2} Resolutions.
9. Review Monthly Minutes for November 12th and Special Meeting Minutes November 19th, 2012 and made corrections.
10. Wrote December 10th Agenda for Talbotte.

Randal Johnes
Greenville Town Manager / Consultant



Jacobi, Toombs & Lanz, Inc.

Consulting Engineers & Land Surveyors

PROGRESS MEETING

November 27, 2012

12:00 P.M.

400,000 Gallon Elevated Tank, Booster Station, Water Main Extension, and Tank Site Work Job No. 11090

Meeting Minutes

Attendees: Talbott Richardson, Randall Johnes, Gary Getrost, Dave Clary, Damon Fleenor, Leo Messmer, Jorge Lanz, Aaron Sutherland, John Kapfhammer

Division 'A'

- The foundations have all been excavated, and the remaining foundations should be poured this week.
- Fabrication of the tank is approximately 75% complete, and delivery should begin next week to the site. Delivery trucks will primarily be 18' long over-the-road trucks with trailers. The Town has requested a minimum of two hour notification of steel delivery so an escort and traffic management can be arranged with the Town Marshall's office.
- Material certifications for the tank will be provided.
- Phoenix will revise their construction schedule to show a five month construction period. The stop work period will be removed from the schedule until a written request has been provided.
- Phoenix will verify that all SRF wage rate and certified payroll requirements have been satisfied.
- Rock was encountered higher than expected while excavating for the center pier and the foundations. Phoenix will prepare a change order request to cover the additional cost associated with the rock, but without profit, along with an explanation. A time extension is not necessary.

1829 E. Spring Street, Suite 201
New Albany, IN 47150
812-945-9585
812-945-6656 Fax

124 Bell Ave
Clarksville, IN 47129
812-945-9585
812-945-6656 Fax

1060 N. Capitol Avenue, Ste E360
Indianapolis, IN 46204
317-829-3474
317-829-3473 Fax

1400 South 1st Street
Louisville, KY 40208
502-583-5994
502-583-7321 Fax

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S:\projects\11090 - Greenville Water Tank & Booster Sta. Design\Documents\11090 - Progress Meeting 1
Minutes.docx

Division 'B'

- The foundation for the booster station has been excavated, and the foundation will be poured this week. Expansion anchors will be used to attach the booster station to the foundation.
- The cross and valves in Everett Drive have been installed, and the water has been turned back on.
- The fire hydrant has been installed.
- Dan Cristiani plans to pressure test supply main prior to the connection to the booster station. A temporary saddle will be used carry out the testing, and will be removed once the main has passed. The pressure tests will be coordinated with Water Company, and will be witnessed by Gary Getrost and John Kapfhammer. Aaron Sutherland will coordinate with Indiana American Water Company to turn on the valve in the meter pit, and will verify who is required to get the water samples.
- All electric forms have been signed. A drawing showing the existing easements and rights-of-way was given to Leo Messmer for the electric service. Leo will check on REMC's schedule.
- The Town is okay with some dirt being placed outside the easement, but not with any trees being removed outside of the easement.
- The existing pump station excavation will begin next week.
- Leo Messmer will check to make sure all SRF wage rate and certified payroll requirements have been satisfied.

Sincerely,
JACOBI, TOOMBS & LANZ, INC.



Aaron Sutherland, PE

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC5-11-10-1.6.

December 10, 2012



Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF GREENVILLE

TOWN OF GREENVILLE NOV/DEC 2012

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 2 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 28,874.46.

Dated this 10th day of December 2012.









Signatures of Governing Board

PAGE NO. 1

12/10/2012 14:27:59

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ACCOUNTS PAYABLE REGISTER

NOV/DEC 2012 TOWN OF GREENVILLE

APPROPRIATION/P VOUCHER NUMBER	VENDOR	DESCRIPTION	PO NUM	INVOICE	DATE	AMOUNT	CK NUM	CK DATE	NOPAY	MEMORANDUM
101001113.000	8847 PAYROLL	BURKHART	0		//	467.89	916	11/15/2012		
101010115.000	8847 PAYROLL	MOORE	0		//	380.56	915	11/15/2012		
101001117.000	8848 PAYROLL	JOHNS	0		//	89.80	917	11/15/2012		
242001590.000	8849 TIRE DISCOUNTERS	(8) GOODYEAR EAGLE RS-A POLICE TIRE	0		//	1032.40	6386	11/15/2012		
242001590.000	8850 JACK'S AUTO CARE	RADIATOR FLUSH & ANTI-FREEZE REFILL	0		//	158.00	6387	11/15/2012		
101001111.000	8851 PAYROLL	TRAVILLIAN	0		//	42.41	918	11/27/2012		
101001111.000	8851 PAYROLL	RICHARDSON	0		//	109.65	919	11/27/2012		
101001111.000	8851 PAYROLL	WRIGHT	0		//	87.25	920	11/27/2012		
101001111.000	8851 PAYROLL	HAYES	0		//	116.04	921	11/27/2012		
101001111.000	8851 PAYROLL	REDDEN	0		//	112.25	922	11/27/2012		
101001111.000	8851 PAYROLL	KEPLEY	0		//	112.25	923	11/27/2012		
101001113.000	8852 PAYROLL	MOORE	0		//	380.56	924	11/28/2012		
101001113.000	8852 PAYROLL	BURKHART	0		//	467.89	925	11/28/2012		
101001117.000	8853 PAYROLL	JOHNS	0		//	89.80	926	11/30/2012		
101001117.000	8854 Greenville Water Utility	MANAGER FICA	0		11/15/2012	4.20	0	12/05/2012		
101001117.000	8854 Greenville Water Utility	MEDICARE	0		11/15/2012	1.45	0	12/05/2012		
101001131.000	8854 Greenville Water Utility	MANAGER FICA	0		11/15/2012	6.20	0	12/05/2012		
101001131.000	8854 Greenville Water Utility	MEDICARE	0		11/15/2012	1.45	0	12/05/2012		
101001117.000	8855 Greenville Water Utility	MANAGER FICA	0		11/30/2012	4.20	0	12/05/2012		
101001117.000	8855 Greenville Water Utility	MEDIACRE	0		11/30/2012	1.45	0	12/05/2012		
101001131.000	8855 Greenville Water Utility	FICA	0		11/30/2012	6.20	0	12/05/2012		
101001131.000	8855 Greenville Water Utility	MEDICARE	0		11/30/2012	1.45	0	12/05/2012		
101001131.000	8856 Greenville Water Utility	FICA	0		11/15/2012	67.17	0	12/05/2012		
101001131.000	8856 Greenville Water Utility	MEDICARE	0		11/15/2012	15.71	0	12/05/2012		
101010115.000	8856 Greenville Water Utility	MARSHAL FEDERAL	0		11/15/2012	124.38	0	12/05/2012		
101010115.000	8856 Greenville Water Utility	FICA	0		11/15/2012	45.50	0	12/05/2012		
101010115.000	8856 Greenville Water Utility	MEDICARE	0		11/15/2012	15.71	0	12/05/2012		
101001131.000	8857 Greenville Water Utility	FICA	0		11/28/2012	67.17	0	12/05/2012		
101001131.000	8857 Greenville Water Utility	MEDICARE	0		11/28/2012	15.71	0	12/05/2012		
101010115.000	8857 Greenville Water Utility	MARSHAL FEDERAL	0		11/28/2012	124.38	0	12/05/2012		
101010115.000	8857 Greenville Water Utility	FICA	0		11/28/2012	45.50	0	12/05/2012		
101010115.000	8857 Greenville Water Utility	MEDICARE	0		11/28/2012	15.71	0	12/05/2012		
101001111.000	8858 Greenville Water Utility	COUNCIL FEDERAL	0		11/27/2012	57.50	0	12/05/2012		
101001111.000	8858 Greenville Water Utility	FICA	0		11/27/2012	28.35	0	12/05/2012		
101001111.000	8858 Greenville Water Utility	MEDICARE	0		11/27/2012	9.78	0	12/05/2012		
101001112.000	8858 Greenville Water Utility	CLERK FEDERAL	0		11/27/2012	157.08	0	12/05/2012		
101001112.000	8858 Greenville Water Utility	FICA	0		11/27/2012	10.50	0	12/05/2012		
101001112.000	8858 Greenville Water Utility	MEDICARE	0		11/27/2012	3.63	0	12/05/2012		
101001131.000	8858 Greenville Water Utility	FICA	0		11/27/2012	57.35	0	12/05/2012		

PAGE NO. 2
12/10/2012 14:27:59
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ACCOUNTS PAYABLE REGISTER

NOV/DEC 2012 TOWN OF GREENVILLE

APPROPRIATION/P VOUCHER NUMBER	VENDOR	DESCRIPTION	PO NUM	INVOICE	DATE	AMOUNT	CK NUM	CK DATE	NOPAY	MEMORANDUM
101001131.000	8858 Greenville Water Utility	MEDICARE	0		11/27/2012	13.44	0	12/05/2012		
201001324.000	8859 NEXTEL / SPRINT	MARSHALS DEPT CELL PHONES	0	625808657-065	11/15/2012	119.90	0	12/05/2012		
201001324.000	8860 AT&T CORPORATION	MARSHALS OFFICE PHONE	0	812923921111	11/13/2012	38.20	0	12/05/2012		
201001365.000	8861 JACK'S AUTO CARE	OIL CHANGE	0	111061	11/20/2012	25.19	0	12/05/2012		
101001332.000	8862 THE TRIBUNE	TRIBUNE RENEWAL (12 MONTHS)	0	58834	12/10/2012	102.00	0	12/05/2012		
101001111.000	8863 Greenville Water Utility	COUNCIL STATE	0		12/05/2012	35.12	0	12/05/2012		
101001111.000	8863 Greenville Water Utility	COUNTY	0		12/05/2012	6.81	0	12/05/2012		
101001112.000	8863 Greenville Water Utility	CLERK STATE	0		12/05/2012	33.50	0	12/05/2012		
101001112.000	8863 Greenville Water Utility	COUNTY	0		12/05/2012	2.88	0	12/05/2012		
101001117.000	8863 Greenville Water Utility	MANAGER STATE	0		12/05/2012	10.20	0	12/05/2012		
101001117.000	8863 Greenville Water Utility	COUNTY	0		12/05/2012	3.45	0	12/05/2012		
101010115.000	8863 Greenville Water Utility	MARSHAL STATE	0		12/05/2012	73.66	0	12/05/2012		
101010115.000	8863 Greenville Water Utility	COUNTY	0		12/05/2012	24.92	0	12/05/2012		
101002315.000	8864 Greenville Water Utility	CRYSTAL 15 HRS @ 11.72	0	133	12/10/2012	175.80	0	12/05/2012		
101002315.000	8864 Greenville Water Utility	AMY 5 HRS @ 18.34	0	133	12/10/2012	91.70	0	12/05/2012		
101001131.000	8865 Greenville Water Utility	WILLIAM BURKHART INSURANCE REIMBURS	0	134	12/10/2012	46.60	0	12/05/2012		
201001351.000	8866 DUKE ENERGY	43 @ RATE 331.51	0	44902890014	11/28/2012	331.51	0	12/10/2012		
201001351.000	8866 DUKE ENERGY	1 @ RATE SSLU	0	44902890014	11/28/2012	11.98	0	12/10/2012		
201001351.000	8866 DUKE ENERGY	6 @ RATE SSLC	0	03902890016	11/28/2012	15.24	0	12/10/2012		
101001290.000	8867 MARATHON PETROLEUM CO.	GAS FOR POLICE CARS	0	1003130141	11/30/2012	275.08	0	12/10/2012		
201001362.000	8868 WILLIAM BURKHART JR.	TAIL LIGHT LENS FOR JEEP	0	AMINV0798889	11/05/2012	34.80	0	12/10/2012		
201001315.000	8869 STRIEGEL ASPHALT COMPANY,	SEE ATTACHED INVOICE	0		/ /	17844.00	0	12/10/2012		
101001343.000	8870 GREENVILLE TOWNSHIP FIRE	2012 2ND INSTALLMENT	0		/ /	5024.00	0	12/10/2012		
*** Total ***						28874.46				

FUND SUMMARY OF A/P VOUCHERS

FUND		EXPENDED
	101	9263.24
	201	18420.82
	242	1190.40
*** Total ***		28874.46

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC5-11-10-1.6.

December 10, 2012

Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF GREENVILLE

DECEMBER 10, 2012

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 4 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 66,796.76.

Dated this 10th day of December 2012.









Signatures of Governing Board

AGE NO. 1
2/10/2012 14:17:09

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ACCOUNTS PAYABLE REGISTER
DECEMBER 10, 2012 WATER UTILITY

APPROPRIATION/ VOUCHER NUMBER	VENDOR	DESCRIPTION	PO NUM	INVOICE	DATE	AMOUNT	CK NUM	CK DATE	NO PAY	MEMORANDUM
601001118.000	7107 PAYROLL	JOHNS	0		//	179.60	1560	11/15/2012		
601001590.000	7108 FLOYD CO. PLANNING COMMISSION	ELECTRICAL PERMIT PUMP STATION GALE	0		//	40.00	8419	11/15/2012		
601001111.000	7109 PAYROLL	SCHMITT	0		//	1092.50	1563	11/15/2012		
601001112.000	7109 PAYROLL	GETROST	0		//	2052.15	1561	11/15/2012		
601001112.000	7109 PAYROLL	STONE	0		//	1114.13	1562	11/15/2012		
601001112.000	7109 PAYROLL	BURKHART	0		//	730.45	1564	11/15/2012		
601001111.000	7110 INTERNAL REVENUE SERVICE	FEDERAL	0		//	184.11	111512	11/15/2012		
601001111.000	7110 INTERNAL REVENUE SERVICE	FICA	0		//	59.71	111512	11/15/2012		
601001111.000	7110 INTERNAL REVENUE SERVICE	MEDICARE	0		//	20.61	111512	11/15/2012		
601001111.000	7110 INTERNAL REVENUE SERVICE	FEDERAL	0		//	620.20	111512	11/15/2012		
601001112.000	7110 INTERNAL REVENUE SERVICE	FICA	0		//	211.73	111512	11/15/2012		
601001112.000	7110 INTERNAL REVENUE SERVICE	MEDICARE	0		//	73.10	111512	11/15/2012		
601001118.000	7110 INTERNAL REVENUE SERVICE	FICA	0		//	8.40	111512	11/15/2012		
601001118.000	7110 INTERNAL REVENUE SERVICE	MEDICARE	0		//	2.90	111512	11/15/2012		
601001131.000	7110 INTERNAL REVENUE SERVICE	FICA WATER UTILITY	0		//	400.69	111512	11/15/2012		
601001131.000	7110 INTERNAL REVENUE SERVICE	WATER UTILITY MEDICARE	0		//	93.71	111512	11/15/2012		
601001131.000	7110 INTERNAL REVENUE SERVICE	WATER COUNSULTANT FICA	0		//	12.40	111512	11/15/2012		
601001131.000	7110 INTERNAL REVENUE SERVICE	WATER CONSULTANT	0		//	2.90	111512	11/15/2012		
601001502.000	7110 INTERNAL REVENUE SERVICE	MEDICARE	0		//	124.38	111512	11/15/2012		
601001502.000	7110 INTERNAL REVENUE SERVICE	TOWN MARSHAL FEDERAL	0		//	45.50	111512	11/15/2012		
601001502.000	7110 INTERNAL REVENUE SERVICE	TOWN MARSHAL FICA	0		//	15.71	111512	11/15/2012		
601001502.000	7110 INTERNAL REVENUE SERVICE	TOWN MARSHAL MEDICARE	0		//	4.20	111512	11/15/2012		
601001502.000	7110 INTERNAL REVENUE SERVICE	TOWN MANAGER FICA	0		//	1.45	111512	11/15/2012		
601001502.000	7110 INTERNAL REVENUE SERVICE	TOWN MANAGER MEDICARE	0		//	6.20	111512	11/15/2012		
601001502.000	7110 INTERNAL REVENUE SERVICE	TOWN MANAGER MATCHING FICA	0		//	1.45	111512	11/15/2012		
601001502.000	7110 INTERNAL REVENUE SERVICE	TOWN MANAGER MATCHING MEDICARE	0		//	67.17	111512	11/15/2012		
601001502.000	7110 INTERNAL REVENUE SERVICE	MARSHAL MATCHING FICA	0		//	15.71	111512	11/15/2012		
601001502.000	7110 INTERNAL REVENUE SERVICE	MARSHAL MATCHING MEDICARE	0		//	1777.66	8420	11/20/2012		
601001381.000	7111 BANK OF NEW YORK	BOND PRINCIPLE DEBT	0		//	1378.57	8421	11/20/2012		
601001382.000	7112 BANK OF NEW YORK	RESERVE DEBT SERVICE	0		//	63.93	101012	11/20/2012		
601001210.000	7113 First Harrison Bank	DEPOSIT SLIPS FOR OCTOBER BANK STAT	0		//	441.41	1565	11/27/2012		
601001120.000	7114 PAYROLL	TRAVILLIAN	0		//	457.61	1566	11/27/2012		
601001120.000	7114 PAYROLL	RICHARDSON	0		//	389.57	1567	11/27/2012		
601001120.000	7114 PAYROLL	WRIGHT	0		//	418.37	1568	11/27/2012		
601001120.000	7114 PAYROLL	HAYES	0		//	414.57	1569	11/27/2012		
601001120.000	7114 PAYROLL	REDDEN	0		//	386.32	1570	11/27/2012		
601001120.000	7114 PAYROLL	KEPLEY	0		//					

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APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE TOWN OF GREENVILLE-2004

ACCOUNTS PAYABLE REGISTER

DECEMBER 10, 2012 WATER UTILITY

APPROPRIATION/ VOUCHER NUMBER	VENDOR	DESCRIPTION	PO NUM	INVOICE	DATE	AMOUNT	CK NUM	CK DATE	NO PAY	MEMORANDUM
601001120.000	7115 INTERNAL REVENUE SERVICE	FEDERAL	0		//	292.83	112712	11/27/2012		
601001120.000	7115 INTERNAL REVENUE SERVICE	FICA	0		//	132.69	112712	11/27/2012		
601001120.000	7115 INTERNAL REVENUE SERVICE	MEDICARE	0		//	45.80	112712	11/27/2012		
601001131.000	7115 INTERNAL REVENUE SERVICE	FICA	0		//	195.86	112712	11/27/2012		
601001131.000	7115 INTERNAL REVENUE SERVICE	MEDICARE	0		//	45.82	112712	11/27/2012		
601001502.000	7115 INTERNAL REVENUE SERVICE	TOWN BOARD FEDERAL	0		//	214.58	112712	11/27/2012		
601001502.000	7115 INTERNAL REVENUE SERVICE	TOWN BOARD FICA	0		//	38.85	112712	11/27/2012		
601001502.000	7115 INTERNAL REVENUE SERVICE	TOWN BOARD MEDICARE	0		//	13.41	112712	11/27/2012		
601001502.000	7115 INTERNAL REVENUE SERVICE	TOWN MATCHING FICA	0		//	57.35	112712	11/27/2012		
601001502.000	7115 INTERNAL REVENUE SERVICE	TOWN MATCHING MEDICARE	0		//	13.44	112712	11/27/2012		
601001502.000	7116 INTERNAL REVENUE SERVICE	TOWN MARSHAL FEDERAL	0		//	124.38	112812	11/28/2012		
601001502.000	7116 INTERNAL REVENUE SERVICE	MARSHAL FICA	0		//	45.50	112812	11/28/2012		
601001502.000	7116 INTERNAL REVENUE SERVICE	MARSHAL MEDICARE	0		//	15.71	112812	11/28/2012		
601001502.000	7116 INTERNAL REVENUE SERVICE	MATCHING FICA	0		//	67.17	112812	11/28/2012		
601001502.000	7116 INTERNAL REVENUE SERVICE	MATCHING MEDICARE	0		//	15.71	112812	11/28/2012		
601001111.000	7117 PAYROLL	SCHMITT	0		//	1092.49	1573	11/29/2012		
601001112.000	7117 PAYROLL	GETROST	0		//	2052.15	1571	11/29/2012		
601001112.000	7117 PAYROLL	STONE	0		//	1158.69	1572	11/29/2012		
601001112.000	7117 PAYROLL	BURKHART	0		//	763.33	1574	11/29/2012		
601001111.000	7118 INTERNAL REVENUE SERVICE	FEDERAL	0		//	184.11	112912	11/29/2012		
601001111.000	7118 INTERNAL REVENUE SERVICE	FICA	0		//	59.71	112912	11/29/2012		
601001111.000	7118 INTERNAL REVENUE SERVICE	MEDICARE	0		//	20.61	112912	11/29/2012		
601001112.000	7118 INTERNAL REVENUE SERVICE	FEDERAL	0		//	643.99	112912	11/29/2012		
601001112.000	7118 INTERNAL REVENUE SERVICE	FICA	0		//	216.47	112912	11/29/2012		
601001112.000	7118 INTERNAL REVENUE SERVICE	MEIDCARE	0		//	74.73	112912	11/29/2012		
601001131.000	7118 INTERNAL REVENUE SERVICE	FICA	0		//	407.68	112912	11/29/2012		
601001131.000	7118 INTERNAL REVENUE SERVICE	MEDICARE	0		//	95.34	112912	11/29/2012		
601001118.000	7119 PAYROLL	JOHNS	0		//	179.60	1575	11/30/2012		
601001118.000	7120 INTERNAL REVENUE SERVICE	FICA	0		//	8.40	113012	11/30/2012		
601001118.000	7120 INTERNAL REVENUE SERVICE	MEDICARE	0		//	2.90	113012	11/30/2012		
601001131.000	7120 INTERNAL REVENUE SERVICE	FICA	0		//	12.40	113012	11/30/2012		
601001131.000	7120 INTERNAL REVENUE SERVICE	MEDICARE	0		//	2.90	113012	11/30/2012		
601001502.000	7120 INTERNAL REVENUE SERVICE	TOWN MANAGER FICA	0		//	4.20	113012	11/30/2012		
601001502.000	7120 INTERNAL REVENUE SERVICE	TOWN MANAGER MEDICARE	0		//	1.45	113012	11/30/2012		
601001502.000	7120 INTERNAL REVENUE SERVICE	MATCHING FICA	0		//	6.20	113012	11/30/2012		
601001502.000	7120 INTERNAL REVENUE SERVICE	MATCHING MEDICARE	0		//	1.45	113012	11/30/2012		
601001350.000	7121 MCI	LONG DISTANCE	0	08676590249	//	55.96	0	12/07/2012		
601001134.000	7122 HUMANA INC.	SEE ATTACHED	0	619834-001	//	2600.66	0	12/07/2012		
601001350.000	7123 AT & T	OFFICE USAGE	0	81292398217619	//	175.36	0	12/07/2012		
601001355.000	7124 Greenville Water Utility	OFFICE USAGE	0	10750	//	22.99	0	12/07/2012		
601001340.000	7125 PRINCIPLE FINANCIAL	SEE ATTACHED	0	102755010001	//	212.40	0	12/07/2012		

ACCOUNTS PAYABLE REGISTER

DECEMBER 10, 2012 WATER UTILITY

APPROPRIATION/VP VOUCHER NUMBER	VENDOR	DESCRIPTION	PO NUM	INVOICE	DATE	AMOUNT	CK NUM	CK DATE	NO PAY	MEMORANDUM
601001230.000	7126 M & M OFFICE PRODUCTS INC	LASER JET PRINTER		0 26090	//	1025.00	0	12/07/2012		
601001351.000	7127 DUKE ENERGY	PEKIN ROAD		0 65802890014	//	234.70	0	12/07/2012		
601001351.000	7127 DUKE ENERGY	CLARK STREET		0 02603002019	//	40.21	0	12/07/2012		
601001351.000	7127 DUKE ENERGY	CLARK STREET		0 91603002011	//	103.71	0	12/07/2012		
601001351.000	7127 DUKE ENERGY	WIND HILL DRIVE		0 01903002014	//	21.88	0	12/07/2012		
601001230.000	7128 First Harrison Bank	SEE ATTACHED STATEMENT		0 6607	//	499.95	0	12/07/2012		
601001360.000	7129 Environmental Laboratories	3 TOTAL COLIFORM @ 16.00 EACH		0 20130125	//	48.00	0	12/07/2012		
601001360.000	7129 Environmental Laboratories	2 TOTAL COLIFORM @ 16.00 EACH		0 20130512	//	32.00	0	12/07/2012		
601001230.000	7130 Waller's Meter	SEE ATTACHED INVOICES		0 126800	//	957.34	0	12/07/2012		
601001230.000	7130 Waller's Meter	SEE ATTACHED INVOICES		0 126893	//	35.24	0	12/07/2012		
601001230.000	7130 Waller's Meter	SEE ATTACHED INVOICES		0 127146	//	1795.32	0	12/07/2012		
601001350.000	7131 VERIZON WIRELESS	CELL PHONE		0 48077615400001	//	195.96	0	12/07/2012		
601001360.000	7132 DAN CHRISIANI EXCAVATING	SET METER HERITAGE		0 58591	//	431.25	0	12/07/2012		
601001230.000	7133 HOME DEPOT	SEE ATTACHED		0	//	47.95	0	12/07/2012		
601001320.000	7134 Jacobi Oil Service	GASOLINE FOR WORK TRUCKS		0 GREENW1	//	459.95	0	12/07/2012		
601001351.000	7135 HARRISON REMC	SUMP PUMP OLD VINCENNES ROAD		0 12303	//	45.90	0	12/07/2012		
601001354.000	7136 Edwardsville Water	7,321,000 GALS		0 103533	//	20383.91	0	12/07/2012		
601001354.000	7137 Ramsey Water	100,000 GALLONS		0 105723	//	443.83	0	12/07/2012		
601001354.000	7138 Floyds Knobs Water	2,407,000 GALLONS		0 100002	//	8809.62	0	12/07/2012		
601001111.000	7139 INDIANA DEPT OF REVENUE	STATE		0	//	144.99	0	12/07/2012		
601001111.000	7139 INDIANA DEPT OF REVENUE	COUNTY		0	//	49.05	0	12/07/2012		
601001112.000	7139 INDIANA DEPT OF REVENUE	STATE		0	//	548.00	0	12/07/2012		
601001112.000	7139 INDIANA DEPT OF REVENUE	COUNTY		0	//	175.21	0	12/07/2012		
601001118.000	7139 INDIANA DEPT OF REVENUE	STATE		0	//	20.40	0	12/07/2012		
601001118.000	7139 INDIANA DEPT OF REVENUE	COUNTY		0	//	6.90	0	12/07/2012		
601001120.000	7139 INDIANA DEPT OF REVENUE	STATE		0	//	144.59	0	12/07/2012		
601001120.000	7139 INDIANA DEPT OF REVENUE	COUNTY		0	//	35.38	0	12/07/2012		
601001502.000	7139 INDIANA DEPT OF REVENUE	TOWN COUNCIL STATE		0	//	35.12	0	12/07/2012		
601001502.000	7139 INDIANA DEPT OF REVENUE	TOWN COUNCIL COUNTY		0	//	6.81	0	12/07/2012		
601001502.000	7139 INDIANA DEPT OF REVENUE	TREASURER STATE		0	//	33.50	0	12/07/2012		
601001502.000	7139 INDIANA DEPT OF REVENUE	TREASURER COUNTY		0	//	2.88	0	12/07/2012		
601001502.000	7139 INDIANA DEPT OF REVENUE	MARSHAL STATE		0	//	73.66	0	12/07/2012		
601001502.000	7139 INDIANA DEPT OF REVENUE	MARSHAL COUNTY		0	//	24.92	0	12/07/2012		
601001502.000	7139 INDIANA DEPT OF REVENUE	TOWN MANAGER STATE		0	//	10.20	0	12/07/2012		
601001502.000	7139 INDIANA DEPT OF REVENUE	TOWN MANAGER COUNTY		0	//	3.45	0	12/07/2012		
601001501.000	7140 INDIANA DEPARTMENT OF REV	METERED SALES OF \$60937.83 X 7%		0	//	4265.65	120712	12/07/2012		
601001230.000	7141 RIVER CITY WORKWEAR	JACKET		0 4070800	//	64.99	0	12/10/2012		

PAGE NO. 4
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ACCOUNTS PAYABLE REGISTER DECEMBER 10, 2012 WATER UTILITY

APPROPRIATION/P VOUCHER NUMBER	VENDOR	DESCRIPTION	PO NUM	INVOICE	DATE	AMOUNT	CK NUM	CK DATE	NOPAY	MEMORANDUM
601001360.000	7142 GREENER, LINDA	OFFICE CLEANING	0		//	165.00	0	12/10/2012		
601001211.000	7143 Postmaster	2 ROLLS OF STAMPS @ 45.00 EA	0		//	90.00	0	12/10/2012		
601001211.000	7143 Postmaster	BILLINGS	0		//	1000.00	0	12/10/2012		
*** Total ***						66796.76				

FUND SUMMARY OF A/P VOUCHERS

	FUND	EXPENDED
*** Total ***	601	66796.76 66796.76



Town of Greenville Monthly Timesheet
For Town Marshal
William R. Burkhart Jr.



Month of November 2012

Date Worked	Type of service	Number of Hours
11/01/2012	Patrol	5
11/02/2012	Police work N-Dex	3
11/04/2012	Patrol	4.5
11/05/2012	Patrol	2
11/06/2012	Patrol	5
11/07/2012	Patrol	2
11/08/2012	Police work & maintenance	4
11/09/2012	Patrol	4.5
11/10/2012	Washed Police Car	1
11/12/2012	Paperwork & Meeting	3
11/13/2012	Patrol	6.5
11/14/2012	Patrol	4.5
11/15/2012	Maintenance	5
11/19/2012	Patrol	7.5
11/20/2012	Patrol	5.5
11/21/2012	Patrol	5
11/26/2012	Patrol	7.5
11/27/2012	Patrol	6.5
11/28/2012	Patrol	2
11/29/2012	Paper work, computer work	3
11/30/2012	Washed Police Car & paper work	2
	Total Hours	89 Hours

TOWN OF GREENVILLE MONTHLY TIME SHEET

FOR DEPUTY MARSHAL DAVID MOORE

MONTH OF NOVEMBER 2012

<u>DATE WORKED</u>	<u>TYPE OF SERVICE</u>	<u>NUMBERS OF HOURS WORKED</u>
<u>11-1</u>	<u>PATROL/RADAR</u>	<u>5</u>
<u>11-2</u>	<u>PATROL/VIN CHECKS</u>	<u>5</u>
<u>11-3</u>	<u>PATROL/ ESCORTED F/C BAND</u>	<u>4.5</u>
<u>11-5</u>	<u>PATROL/ 1050PI</u>	<u>7</u>
<u>11-6</u>	<u>PATROL/DET. INVESTIGATION</u>	<u>6</u>
<u>11-7</u>	<u>PATROL/DET.INVEST.</u>	<u>5</u>
<u>11-9</u>	<u>PATROL/RADAR</u>	<u>6</u>
<u>11-10</u>	<u>ILEA DEPARTMENT TRAINING</u>	<u>8</u>
<u>11-12</u>	<u>TOWN BOARD MEETING</u>	<u>2</u>
<u>11-15</u>	<u>PATROL/FOLLOWED BUS 8-3</u>	<u>5</u>
<u>11-16</u>	<u>PATROL</u>	<u>6</u>
<u>11-17</u>	<u>TRAINING REPORTS</u>	<u>5</u>
<u>11-19</u>	<u>PATROL/RADAR</u>	<u>7</u>
<u>11-20</u>	<u>PATROL/ RADAR</u>	<u>5</u>
<u>11-21</u>	<u>PHONE CALL REF: NOISE H2O TOWER</u>	<u>3</u>
<u>11-22</u>	<u>HOLIDAY</u>	<u>8</u>
<u>11-23</u>	<u>PATROL/RADAR</u>	<u>5</u>
<u>11-26</u>	<u>PATROL/TRAINING FCSO</u>	<u>8.5</u>
<u>11-27</u>	<u>COMPUTER FOR DEPT.</u>	<u>4</u>
<u>11-29</u>	<u>PATROL</u>	<u>5</u>
<u>TOTAL HOURS</u>		<u>110</u>

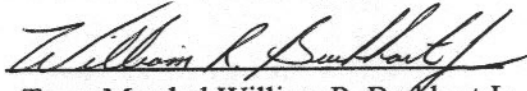
Greenville Town Marshal Report

Month of November 2012

On November 11, 2012 we had one of our officers drive the EVO course with the Sellersburg Police Department. Also on November 26, 2012 three of our officers completed the physical tactics class with the Floyd County Police Department Both Ford Crown Vics have new tires installed and aligned. Both cars have had radiators flushed and refilled. Last month I brought up possibly sending Officer Moore and myself to the IDEA convention to get most of our training. But since then the Indiana Marshal Association has worked out a better and cheaper plan. The IDEA plan would cost the Town of Greenville approximately \$870.00 for two officers. Where as the Indiana Marshal's program for all 5 officers will cost \$900.00. If only 4 officers go we are looking at \$ 750.00. Thanks to Michael Lindsey and David Moore for putting this together. This will take place around April 19,20, 2013. It will start Friday at 1pm and should be over Saturday at 3:30pm. They are still putting the final touches on this program. We will still need CPR, qualify with firearms and taser training. David Moore has been catching everyone up on the mandatory training for the year of 2012. Thanks to Greg Redden for donating a computer to our department and installing it.

Warnings for traffic violations	25
Citations for traffic violations	7
Vin checks	6
Assist motorist	3
Animal Control	0
Suspicious Activity	1
Theft Reports	1
House Checks	0
Auto Accidents	1
Burglary Alarms	2
Arrests	0
Domestic Runs	0
Medical Assist	0
Possible Intrusion	0
Possible Impaired Driver	0
Suicides	1
Investigations	3
Gun Permits	2

65% of listed incidents were located in the town limits of Greenville.


Town Marshal William R. Burkhardt Jr.

TOWN OF GREENVILLE MONTHLY TIMESHEET

FOR DEPUTY MARSHAL DAVID MOORE

MONTH OF OCTOBER 2012

<u>DATE WORKED</u>	<u>TYPE OF SERVICE</u>	<u>NUMBER OF HOURS WORKED</u>
<u>10/1</u>	<u>PATROL</u>	<u>6</u>
<u>10/2</u>	<u>PATROL</u>	<u>4</u>
<u>10/3</u>	<u>PATROL</u>	<u>6</u>
<u>10/5</u>	<u>PATROL</u>	<u>5</u>
<u>10/7</u>	<u>INVESTIGATION</u>	<u>4</u>
<u>10/8</u>	<u>PATROL</u>	<u>6</u>
<u>10/12</u>	<u>PATROL</u>	<u>6</u>
<u>10/14</u>	<u>TRAINING</u>	<u>4</u>
<u>10/15</u>	<u>PATROL</u>	<u>6</u>
<u>10/16</u>	<u>TRAINING</u>	<u>5</u>
<u>10/17</u>	<u>PURCHASED LAP TOP</u>	<u>3</u>
<u>10/18</u>	<u>PATROL</u>	<u>7</u>
<u>10/19</u>	<u>TRAINING UP DATED ILEA</u>	<u>5</u>
<u>10/22</u>	<u>PATROL</u>	<u>6</u>
<u>10-23</u>	<u>INVESTIGATION</u>	<u>6</u>
<u>10-25</u>	<u>INVESTIGATION</u>	<u>6</u>
<u>10/29</u>	<u>PATROL</u>	<u>6</u>
TOTAL HOURS		91

TOWN OF GREENVILLE
ORDINANCE NO. 2012-WR-071

**RESOLUTION CONCERNING THE AMENDING OF PERSONNEL
POLICY S.O.P. 08-10-09 FOR THE TOWN OF GREENVILLE
MUNICIPAL WATER UTILITY PASSED BY RESOLUTION 2009-R-057
DATED AUGUST 10TH, 2009 OF THE TOWN OF GREENVILLE, INDIANA**

WHEREAS, the Town of Greenville Water Utility Council is desirous to provide comprehensive benefits and procedures for the Water Utility Employees and;

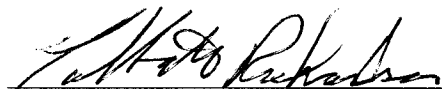
WHEREAS, S.O.P 08-10-09 does not have an employee benefit that addresses loss of work due to closing of the Water Utility Office in an emergency situation at no fault of the Water Utility Employee;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF GREENVILLE, INDIANA, AS FOLLOWS:

1. Personnel Policy for the Town of Greenville Municipal Utility S.O.P. 08-10-09 dated August 10th, 2009 and approved by Resolution 2009-R-057 shall be amended to contain the language adding Compensation beyond the control of an employee benefit.
2. Personnel Policy for the Town of Greenville Municipal Water Utility S.O.P. 08-10-09 dated August 10th, 2009 and approved by Resolution 2009-R-057 shall be replaced by S.O.P. 12-10-12 dated December 10th, 2012 and approved by Resolution 2012-WR-071 attached. All previous Personnel Policies for the Greenville Municipal Water Utility shall be null and void with passing of this Resolution.

ADOPTED BY THE TOWN COUNCIL OF GREENVILLE, INDIANA, ON THE 10th DAY OF DECEMBER, 2012.

PRESIDENT OF THE WATER UTILITY AND
TOWN COUNCIL OF GREENVILLE, INDIANA


TALBOTTE RICHARDSON,


JACK TRAVILLIAN,
CLERK/TREASURER

PREPARED BY: RANDAL JOHNES

TOWN OF GREENVILLE
ORDINANCE NO. 2012-WR-071

PERSONNEL POLICY
FOR THE TOWN OF GREENVILLE MUNICIPAL WATER UTILITY

S.O.P. 12-10-12 PASSED BY WATER UTILITY COUNCIL OF THE TOWN OF
GREENVILLE, INDIANA
RESOLUTION 2012-WR-071 DATED 12-10-2012

HIRING PROCEDURE – Each applicant for any staff or hourly position with the Town of Greenville Municipal Water Utility will be required to complete an application or resume, if necessary. The applicant will be screened by the Water Utility Superintendent who shall make hiring decisions through the Town Council. A medical examination, drug screening, motor vehicle driving record review and ability to be bonded is required of all individuals prior to employment, such costs to be borne by the Town/Utility.

TRIAL PERIOD – The first twelve (12) months of employment will be considered a Trial Period. At any point in this Trial Period, if the performance of the employee has not been satisfactory, the Town may terminate employment. No prior notice of termination will be given. At the end of the Trial Period the employee will become a permanent employee upon evaluation by the Water Superintendent.

PART-TIME EMPLOYEES – Part time employees are not entitled to benefits other than those prescribed by law.

UTILITY HOURS – The Utility office shall be open normal week days 8:00 a.m. to 4:30 p.m. Break time and lunch time periods shall be covered by an employee of the Utility at all times. In the event the office must be closed for some unforeseen reason the Water Utility Superintendent shall be contacted before doing so.

SALARY ADJUSTMENTS – The Town Council shall review the performance of each Utility employee, and make any adjustment annually, if necessary, before January 1 of each year.

OVERTIME PAY – Employees paid on an hourly rate shall be paid overtime at the rate of 1.5 times for work performed in excess of forty (40) hours per week. (Vacation and Sick Days constitute eight (8) hour work days.) Saturday and Sunday, if worked, shall be paid at 1.5 times regardless of weekly hours worked. Overtime shall be paid to the 1/4 of the hour. Salaried employees shall not receive any overtime pay.

TOWN OF GREENVILLE ORDINANCE NO. 2012-WR-071

MEDICAL LEAVE OR ABSENCE – The Town Council recognizes there are times when an employee is unable to perform his/her duties due to accident/health problems. In the event an employee is absent from work due to medical reasons and has properly notified the Water Utility Superintendent, the Council may approve a medical leave of absence, with or without pay (Pregnancy shall be treated as any other illness). To return to work the employee must have a doctors' release form. The Town Council adopts the insurance disability policy and exclusions of the policy for each full-time employee. Coverage begins after ninety (90) days of continuous employment.

EMERGENCY LEAVE OF ABSENCE – In certain emergency situations which are beyond the control of the employee the Town Council may, at its discretion grant a brief leave of absence with or without pay.

MILITARY LEAVE OF ABSENCE – An employee who is a member of the National Guard or a member of the Armed Forces Reserve will be granted leave of absence for a period not to exceed fifteen (15) days in any calendar year for the purpose of attending field training or such organized training when ordered to do so by the military authority.

COURT & JURY DUTY – Employees will be allowed time off for jury duty or as witness in any state, federal or local court.

LONG TERM DISABILITY – Full time employees are eligible for Long Term Disability benefits in the event of permanent disability beginning the 7th month following date of disability (normal effective date of Social Security benefits). These benefits for Long Term Disability will be provided through the Town insurance carrier and each employee must be accepted by the insurer to be covered for these benefits, such benefits being defined in the policy. Upon beginning status of long term disability, employee will be evaluated in terms of medical advice from qualified doctor concerning continued employment, to be reevaluated every three months. Such evaluation will not be grounds for employee's removal from long term disability. However, if it is determined that future employment will not be possible; the employee will be terminated no later than one year after initial approval of medical leave of absence. Pay for holidays and accumulation of sick days and vacation days will not continue during periods of long term disability.

VACATION & HOLIDAY TIME – Vacation time is granted to full time employees as follows:

- After 1 full year of employment – One (1) week with pay
- After 2 full years of employment – Two (2) weeks with pay
- After 10 full years of employment – Three (3) weeks with pay
- After 15 full years of employment – Four (4) weeks with pay

TOWN OF GREENVILLE ORDINANCE NO. 2012-WR-071

Vacation time must be approved by the Water Superintendent. Days will be awarded on the anniversary of hire date for time of employment completed (i.e. one full year's vacation after the year of completed employment). Time spent on disability or other leaves from employment will not count toward accumulation of vacation and holiday time. Partial years completed employment will be awarded the percentage equivalent to amount of time served. Vacation time may be carried over but must be used within the first 6 months of the following year or time will be forfeited. Any exceptions must be approved by the Town Council.

The following holidays will be observed by the Utility:

- | | |
|----------------------|----------------------------|
| 1 – New Years Day | 6 – Thanksgiving Day |
| 2 – Good Friday | 7 – Day after Thanksgiving |
| 3 – Memorial Day | 8 – Christmas Eve |
| 4 – Independence Day | 9 – Christmas Day |
| 5 – Labor Day | |

Where the above days do not conform to State approved holidays, the days established are in lieu thereof. Employees shall be paid regular eight (8) hours pay for these holidays.

SICK DAYS – Full time employees are entitled to five (5) sick days per calendar year, earned by completed time of employment (see vacation award above). Employee must complete first year of service to accumulate the first five days of sick leave. All sick days will be awarded on anniversary of hire date. These days may accumulate up to ten (10) days per calendar year and may be taken as personal days. Employees will not be paid for unused sick days.

HOSPITALIZATION, LIFE, DENTAL INSURANCE – The Town shall purchase individual hospitalization, life and dental (if available) coverage on all full time employees of the Utility. At the discretion of the employee, he/she may elect family coverage under the plan, if so offered, for dependents, the cost to employee to be approved by the Town Council. The Town shall purchase a one year group or whole life insurance policy for each full time employee in the amount of their annual salary, but in no event less than \$10,000. It should be understood that it is the employee's responsibility to be insurable for the above coverages. The Town shall bear the expense of employee coverages and those of dependents unless otherwise provided by Council action.

RETIREMENT – The Town shall participate in a retirement program for full time employees who attain the age of 21 years and have completed three (3) years of continuous service. The fund shall be credited at 7% of employee's gross wages. The Plan is a modified SEP with all records maintained by the insuring company.

WORKMEN'S COMPENSATION – Covered by the laws of the State of Indiana.

UNIFORMS – The Town will provide uniforms as determined by the Water Utility Superintendent for Utility operators at no cost.

TOWN OF GREENVILLE ORDINANCE NO. 2012-WR-071

DISCIPLINARY PROCEDURES – The Water Utility Council President and/or Water Utility Superintendent shall have authority to discipline employees, including, but not limited to, verbal warnings, written reprimands, and temporary suspension with pay not to exceed five {5} days. The full councils authority shall be limited to; suspension with or without pay and termination. The Water Utility Council President and/or the Water Utility Superintendent shall document any actions taken. These documents shall be available to the full Council as needed. A terminated employee shall have the right to an appeal before the full Council and Water Utility Superintendent within seven {7} days after termination.

DISMISSALS – A grievance (other than one involving termination of employment) by an employee should be taken up with the Water Utility Superintendent and/or Water Utility Council President. If a mutually amicable solution is not reached, the employee may put into writing his/her grievance to the full Council to arrive at affecting a solution. Any discipline concerning the Water Utility Superintendent shall be taken before the full Council within five {5} working days by the Water Utility Council President.

GRIEVANCES – A grievance (other than one involving termination of employment) by an employee should be taken up with the Water Utility Superintendent and/or Water Utility Council President. If a mutually amicable solution is not reached, the employee may put into writing his/her grievance to the full Council to arrive at affecting a solution.

PERSONNEL FILE – Standard items kept in the personnel file should include the original application, stipulations of employment, resumes, medical examination, educational transcripts, or other verified educational achievements, evaluations, letters of commendation, leave requests, public relations participation, disciplinary actions, reference letters or statements of telephone references. The contents are to be held in strictest confidence by the Town of Greenville and the Council but are available upon request to the employee. (The Privacy Act of 1980 gives access only to the employee, Water Utility Superintendent, and any Council member).

PERSONAL DAYS – Full time employees are entitled to three (3) personal days per calendar year, earned by completed time of employment (see vacation award in regular personnel policy). Employee must complete first year of service to accumulate the first three days of personal leave. All personal days will be awarded on the first day of the calendar year. These days must be taken yearly. Employees will not be paid for unused personal days.

COMP TIME - Employees can build up compensation (comp) time by working additional hours. However, only 16 hours can be accumulated. Comp time will be awarded at the rate of 1½ upon reaching 40 hours in a regular workweek.

TOWN OF GREENVILLE
ORDINANCE NO. 2012-WR-071

BEREAVEMENT TIME - Bereavement Time provides for pay for up to three days of leave in the event of the death of an immediate family member, defined as:

Spouse – including domestic partner
Parents – including step-parents and in-laws
Brother – including step-brother and brother-in-law
Sister – including step-sister and sister-in-law
Children – including step-children, foster children, and adopted children
Grandparents – including step-grandparents and in-laws

Bereavement Time also provides pay for one-day of leave in the event of the death of an aunt, uncle, cousin, niece, nephew, or great-grandparent.

COMPENSATION BEYOND THE CONTROL OF AN EMPLOYEE BENEFIT – In certain emergency situations where it becomes necessary by direction of the Water Utility Superintendent to close the Water Utility Offices due to weather conditions to protect the life and safety of employees, employees shall be compensated up to five {5} days per year. These days shall not be carried over from year to year but are to be used only within the same calendar year. To receive this benefit the closure shall be under the direction of the Water Utility Superintendent or his designee and only when the Water Utility Offices are closed preventing all employees from reporting to work.

TOWN OF GREENVILLE
ORDINANCE NO. 2012-WR-071

From: Pride, Charlie

We have discussed this and it appears this would be proper. Some school corporations provide for snow days for teachers to use when a school closes.

From: johnesdrafting [mailto:johnesdrafting@insightbb.com]
Sent: Thursday, November 08, 2012 11:58 AM
To: Pride, Charlie
Subject: Re: Amended S.O.P. Water Utility

I have spoken with our attorney since my last e-mail.. He says it looks good to him, however he does want your opinion. It is because we want to make sure the State Board of Accounts would not take exception to the benefit...

Randal Johnes

----- Original Message -----

From: Pride, Charlie

To: 'johnesdrafting'

Sent: Thursday, November 08, 2012 9:10 AM

Subject: RE: Amended S.O.P. Water Utility

Has your Attorney looked at this?

From: johnesdrafting [mailto:johnesdrafting@insightbb.com]
Sent: Thursday, November 08, 2012 8:15 AM
To: Pride, Charlie
Cc: Greenville Water Utility Superintendent Getrost; Greenville Attorney Chris Lane; Greenville Council President Richardson
Subject: Amended S.O.P. Water Utility

11-08-2012

Mr. Pride,

The Water Utility Superintendent and I have been discussing a way to compensate employees who are unable to work through no fault of their own due to the Water Utility Offices being closed. We came up with the idea to provide as a benefit for Compensation beyond the control of an employee benefit. I have added that to the personnel policy for the Water Utility { it is noted in red}. We would like the blessings of the State Board of Accounts on this new benefit.

Thanks,

Randal Johnes
Town Manager
Greenville, Indiana

TOWN OF GREENVILLE
ORDINANCE NO. 2012-WO-072

**ORDINANCE FOR MERIT AND COST OF LIVING INCREASES FOR
WATER UTILITY EMPLOYEES FOR THE YEAR 2013 OF THE
GREENVILLE MUNICIPAL WATER UTILITY OF GREENVILLE,
INDIANA**

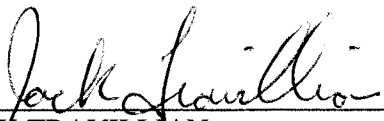
WHEREAS, the Greenville Municipal Water Utility Council in an Executive Meeting held on November 19th, 2012 reviewed the performance appraisals for Water Utility Employees submitted by the Water Utility Superintendent for merit and cost of living increases to be reflective on their first pay period in January 2013;

THEREFORE, BE IT ORDAINED AS FOLLOWS:

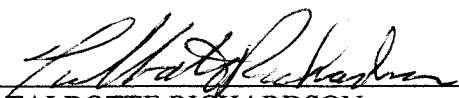
1. Employee Gary Getrost, Water Utility Superintendent shall receive a 1.7 % increase over his current rate of compensation established by Resolution Agreement 2009-R-082 dated 12-14-2009 and Ordinance 2011-WO-066 dated 11-14-2011.
2. Employee Steven Schmitt, Assistant Water Utility Superintendent shall receive a 3.0 % increase over his current rate of compensation established by Ordinance 2011-WO-066 dated 11-14-2011.
3. Employee Amy Stone, Office Manager and Clerk shall receive a 3.0 % increase over her current rate of compensation established by Ordinance 2011-WO-066 dated 11-14-2011.
4. Employee Crystal Burkhardt, Office Clerk shall receive a 6.15% increase over her current rate of compensation established by Ordinance 2011-WO-066 dated 11-14-2011.

ADOPTED BY THE TOWN COUNCIL AND WATER UTILITY COUNCIL
FOR THE TOWN OF GREENVILLE, INDIANA ON THE 10th DAY OF
DECEMBER, 2012.

PRESIDENT OF THE GREENVILLE
WATER UTILITY COUNCIL AND TOWN
COUNCIL OF GREENVILLE, INDIANA



JACK TRAVILLIAN,
CLERK/TREASURER



TALBOTTE RICHARDSON

PREPARED BY: RANDAL JOHNES

TOWN OF GREENVILLE
ORDINANCE NO. 2012-WO-073

**ORDINANCE CONCERNING THE INCREASE OF CURRENT WATER UTILITY
RATES AND CHARGES DUE TO RATE INCREASE RECEIVED FROM FLOYDS
KNOBS WATER COMPANY TO BE EFFECTIVE NOVEMBER 2012 FOR THE
GREENVILLE WATER UTILITY OF GREENVILLE, INDIANA**

WHEREAS, the Town of Greenville Water Utility Council for the Town of Greenville, Indiana, in the interest of complying with the State of Indiana Code I.C.8-1.5-3-8 Rates and Charges, has deemed it necessary that the Water Council develop an Ordinance which reflects increases to Water Rates to reflect increased cost from suppliers and infrastructure requirements and;

WHEREAS, the Town of Greenville Water Utility Council for the Town of Greenville, Indiana, is the entity for fixing and approving rates and charges for the Greenville Water Utility pursuant to I.C. 8-1.5-3 et seq. and;

WHEREAS, The metered rates and charges are subject to a wholesale water cost tracking factor {WTCF} occasioned solely by changes in the cost of purchasing water for resale from Town's wholesale water providers. WCTF shall be amended from time to time whenever any of the Town's wholesale water providers amend their respective wholesale rates to the Greenville Water Utility. The WCTF will be based upon the total increase in the cost of purchased water, adjusted for the cost of water line losses and Utility Receipts Taxes as authorized by Water Utility Ordinance 2010-W-064 dated November 8th, 2010. See letter of rate increase from Lorch & Naville attached.

NOW, THEREFORE, BE IT ORDAINED BY THE WATER UTILITY COUNCIL OF THE TOWN OF GREENVILLE, INDIANA, AS FOLLOWS:

TOWN OF GREENVILLE WATER UTILITY
FLOYD COUNTY, INDIANA

SCHEDULE OF WATER AMENDED TARIFFS – RATES AND CHARGES

For the use of the service rendered by the Greenville Water Utility of the Town of Greenville, Indiana, the following rates and charges are based upon the amount of water supplied by the Greenville Water Utility

**TOWN OF GREENVILLE
ORDINANCE NO. 2012-WO-073**

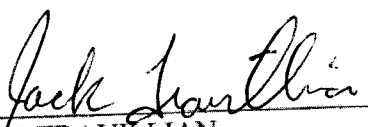
MONTHLY MINIMUM CHARGES*

MONTHLY METERED RATES {PER 1,000 GALLONS}	CURRENT BASE RATES	WCTF INCREASE PER 1000 GALLONS	NEW BASE RATES PLUS WCTF
First 10,000 gallons	\$8.03	\$.10	\$8.13
Next 20,000 gallons	\$7.33	\$.10	\$7.43
Next 30,000 gallons	\$6.57	\$.10	\$6.67
Next 40,000 gallons	\$5.82	\$.10	\$5.92
Over 100,000 gallons	\$5.12	\$.10	\$5.22

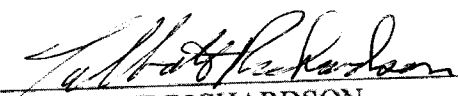
- All rates and charges contained within this Ordinance will become effective upon passage of this Ordinance and Publishing in the New Albany Tribune. Anticipated adoption date of this Ordinance 2012-WO-073 shall be December 10th, 2012.
- Any portion of any prior Ordinance in conflict with the provisions of this Ordinance is hereby repealed.
- The Town of Greenville Clerk Treasurer shall publish this Ordinance within 30 days in the New Albany Tribune after passage in accordance with I. C. 5-3-1-1 through I. C. 5-3-1-9.
- The Town of Greenville Clerk Treasurer shall attach a copy of the publication and related information to the original signed Ordinance and a PDF file shall be added to the electronic file copy of this Ordinance.
- Any unlawful provision found in this ordinance shall not effect the remaining provision.

ADOPTED BY THE TOWN COUNCIL AND WATER UTILITY COUNCIL OF
GREENVILLE, INDIANA, ON THE 10th DAY OF DECEMBER, 2012.

PRESIDENT OF THE GREENVILLE
WATER UTILITY COUNCIL AND
TOWN COUNCIL



JACK TRAVILLIAN
CLERK / TREASURER



TALBOTTE RICHARDSON

PREPARED BY: RANDAL JOHNES

506 State Street
P.O. Box 1343
New Albany, IN 47151-1343

Phone (812) 949-1000
Fax (812) 949-3773
Online www.lorchnaville.com



October 25, 2012

Chester V. Lorch
(1900 - 1972)
Frank E. Lorch, Jr.
(1905 - 1951)
Basil H. Lorch, Jr.
(1925 - 1997)
Herbert F. Naville
(1919 - 2010)

Attn: Town Council
Town of Greenville
P.O. Box 188
Greenville, IN 47124

Subject: Price of Water Being Sold by Floyds Knobs Water
Company, Inc. (FKWC) to the Town of Greenville

William C. Moyer*
Michael G. Naville
George W. Gesenhues, Jr.
Linda B. Lorch
Robert P. Hamilton
Timothy J. Naville*
Lisa Garcia Reger
Sally A. Thomas
Cary J. Hurst
Gregory M. Reger*
Stephen T. Naville
Claire Lorch Hagedorn

Greenville Town Council:

On October 24, 2012, the Indiana Utility Regulatory Commission approved a "pass thru" rate increase for FKWC. The increase rate is based upon an increase in the price that FKWC is being charged to purchase water from its supplier, Ramsey Water Company.

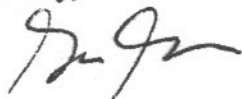
The price charged by FKWC to Greenville is going to increase by 39 cents per 1000 gallons. The new price will be \$3.66 per 1000 gallons. The new price will first be applied to water purchased in the November, 2012 billing cycle.

Let me know if there are any questions.

*Also admitted in KY

Of Counsel
Barry N. Bitzegaio

Sincerely,



George W. Gesenhues, Jr.

GWG/cp

cc: Attn: Theresa Getrost - Floyds Knobs Water Company, Inc.
Rick Morgan

[gwg/cip/38120/Town of Greenville.let](#)

johnesdrafting

From: "Buzz Krohn" <buzz@owkcpa.com>
To: "johnesdrafting" <johnesdrafting@insightbb.com>
Cc: "Jarrod Hall" <jhall@owkcpa.com>; "Greenville Water Utility Superintendent Getrost" <super-gre-water@insightbb.com>
Sent: Monday, November 26, 2012 8:00 PM
Attach: image001.wmz; oledata.mso
Subject: RE: Rate Increase

Randy

Here is the short version: ☐ \$.10 / 1,000 gallons. ☐ I have to put the exhibits together, but I did the calculations last week.

☐

2011 Rate Study:			
\$335,313			
<u>Gals. Sold</u>	<u>Avg Cost / 1,000</u>		
99,861,400	\$3.358		
<u>Gals. Purchased</u>	<u>Avg Cost / 1,000</u>		
127,508,570	\$2.630		
2012 Tracking Factor Cales:			
\$345,038			
<u>Gals. Sold</u>	<u>Avg Cost / 1,000</u>	Increase	Adjust - UKI
99,861,400	\$3.455	\$0.097	\$0.099
<u>Gals. Purchased</u>	<u>Avg Cost / 1,000</u>		
127,508,570	\$2.706		

☐

Sorry I missed Gary's call on Monday. ☐ I was out of town, then had a close family friend pass away. ☐
 Still playing catch up ☐

Buzz

☐

Otto W. "Buzz? Krohn
Executive Partner
O W Krohn & Associates, LLP
231 E. Main
Westfield, Indiana ☐ 46062

☐

317-867-5888 (Office)
317-626-8822 (Homes)

☐

buzz@owkcpa.com ☐
owkcpa.com

☐

☐

☐

☐

From: johnesdrafting [mailto:johnesdrafting@insightbb.com]
Sent: Monday, November 26, 2012 1:07 PM
To: Buzz Krohn

**TOWN OF GREENVILLE
ORDINANCE NO. 2012-WO-073**

**ORDINANCE CONCERNING THE INCREASE OF CURRENT WATER UTILITY RATES AND CHARGES
DUE TO RATE INCREASE RECEIVED FROM FLOYDS KNOBS WATER COMPANY TO BE EFFECTIVE
NOVEMBER 2012 FOR THE GREENVILLE WATER UTILITY OF GREENVILLE, INDIANA**

WHEREAS, the Town of Greenville Water Utility Council for the Town of Greenville, Indiana, in the interest of complying with the State of Indiana Code I.C. 8-15-3-8 Rates and Charges, has deemed it necessary that the Water Council develop an Ordinance which reflects increases to Water Rates to reflect increased cost from suppliers and infrastructure requirements and;

WHEREAS, the Town of Greenville Water Utility Council for the Town of Greenville, Indiana, is the entity for fixing and approving rates and charges for the Greenville Water Utility pursuant to I.C. 8-15-3 et seq. and;

WHEREAS, The metered rates and charges are subject to a wholesale water cost tracking factor (WCTF), occasioned solely by changes in the cost of purchasing water for resale from Town's wholesale water providers. WCTF shall be amended from time to time whenever any of the Town's wholesale water providers amend their respective wholesale rates to the Greenville Water Utility. The WCTF will be based upon the total increase in the cost of purchased water, adjusted for the cost of water line losses and Utility Receipts Taxes as authorized by Water Utility Ordinance 2010-W-064 dated November 8th, 2010. See letter of rate increase from Lorch & Naville attached.

NOW, THEREFORE, BE IT ORDAINED BY THE WATER UTILITY COUNCIL OF THE TOWN OF GREENVILLE, INDIANA, AS FOLLOWS:

TOWN OF GREENVILLE WATER UTILITY
FLOYD COUNTY, INDIANA

SCHEDULE OF WATER AMENDED TARIFFS - RATES AND CHARGES

For the use of the service rendered by the Greenville Water Utility of the Town of Greenville, Indiana, the following rates and charges are based upon the amount of water supplied by the Greenville Water Utility

MONTHLY MINIMUM CHARGES*

MONTHLY METERED RATES (PER 1,000 GALLONS)	CURRENT BASE RATES	WCTF INCREASE (PER 1,000 GALLONS)	NEW BASE RATES PLUS WCTF
First 10,000 gallons	\$8.03	\$.10	\$8.13
Next 20,000 gallons	\$7.33	\$.10	\$7.43
Next 30,000 gallons	\$6.57	\$.10	\$6.67
Next 40,000 gallons	\$5.82	\$.10	\$5.92
Over 100,000 gallons	\$5.12	\$.10	\$5.22

- All rates and charges contained within this Ordinance will become effective upon passage of this Ordinance and Publishing in the New Albany Tribune. Anticipated adoption date of this Ordinance 2012-WO-073 shall be December 10th, 2012.
- Any portion of any prior Ordinance in conflict with the provisions of this Ordinance is hereby repealed.
- The Town of Greenville Clerk Treasurer shall publish this Ordinance within 30 days in the New Albany Tribune after passage in accordance with I. C. 5-3-1-1 through I. C. 5-3-1-9.
- The Town of Greenville Clerk Treasurer shall attach a copy of the publication and related information to the original signed Ordinance and a PDF file shall be added to the electronic file copy of this Ordinance.
- Any unlawful provision found in this ordinance shall not effect the remaining provision.

ADOPTED BY THE TOWN COUNCIL AND WATER UTILITY COUNCIL OF GREENVILLE, INDIANA, ON THE 10TH DAY OF DECEMBER, 2012.

PRESIDENT OF THE GREENVILLE WATER UTILITY COUNCIL
AND TOWN COUNCIL
TALBOTTE RICHARDSON

JACK TRAVILLIAN
CLERK / TREASURER

PREPARED BY: RANDAL JOHNES

TOWN OF GREENVILLE
ORDINANCE NO. 2012-WR-074

**RESOLUTION CONCERNING THE PURCHASE OF KEYSTONE
SOFTWARE FOR INVOICING HERITAGE SPRINGS SEWER
TREATMENT PLANT CUSTOMERS SERVICED BY THE TOWN OF
GREENVILLE, INDIANA MUNICIPAL WATER AND SEWER UTILITY**

WHEREAS, the Town of Greenville Water Utility Council passed Ordinance 2012-WO-060 {Purchase offer Heritage Springs Sewer Plant} dated 11-19-2012 and;

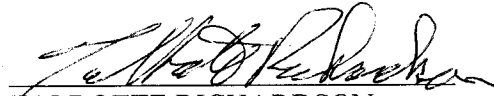
WHEREAS, additional computer software is required to the Water Utility existing Keystone software to provide invoicing for the existing and future customers to be serviced by the Heritage Springs Sewer Treatment Plant;

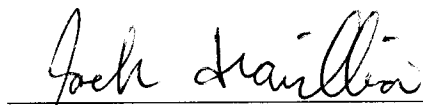
NOW, THEREFORE, BE IT ORDAINED BY THE WATER UTILITY COUNCIL OF THE TOWN OF GREENVILLE, INDIANA, AS FOLLOWS:

1. This Resolution authorizes the expenditure of \$ 900.00 in accordance with attached quote dated 10-11-12 for purchase of software for additional service for waste water billing.

ADOPTED BY THE WATER UTILITY COUNCIL OF GREENVILLE, INDIANA, ON THE 10th DAY OF DECEMBER, 2012.

PRESIDENT OF THE WATER UTILITY
COUNCIL OF GREENVILLE, INDIANA


TALBOTTE RICHARDSON,


JACK TRAVILLIAN,
CLERK/TREASURER

PREPARED BY: RANDAL JOHNES



Keystone Software Systems
 Heartland Business Center
 9401 Innovation Dr., Suite 400
 P.O. Box 669
 Daleville, IN 47334-0669

800.875.1553
 317.664.7400 (Ph)
 317.664.7402 (Fx)

info@keystonesoft.net
 www.keystonesoft.net
 Division of Boyce Systems
 Founded in 1899

October 11, 2012

High

Ms. Amy Stone, Deputy Clerk-Treasurer
 Town of Greenville
 9706 Clark St
 P O Box 188
 Greenville IN 47124

Performance

Dear Amy,

Thank you for your continued interest in **Keystone Software Systems**. Enclosed is a quote for the **KEY-BILLING** program option-Additional Service for Waste Water.

Information

To purchase the quoted items please submit a letter of intent or purchase order. You may use the quote as your letter of intent by doing the following: circle the requested items, sign and date, and fax or email the quote to the Keystone office. A support representative from Keystone will then call to schedule an install date.

Solutions

Please call if you have any questions or concerns. We look forward to hearing from you.

for Cities,

Sincerely,

Towns

Brian De Witt
 Sales Representative
 Boyce/Keystone/Komputrol

BD: jb

& Utilities



QUOTE

TOWN OF GREENVILLE

MS. AMY STONE, DEPUTY CLERK-TREASURER (812) 923-9821

Keystone Software Systems

October 11, 2012

SOFTWARE:

KEY-BILLING Program Options:

Additional Service for Waste Water billing

\$900.00

I (We) intend to purchase the item(s) circled above.

Signature

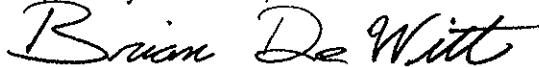
Date

Training other than any specified above will be billed at our current rate of \$120.00 per hour, portal to portal. Training Days are defined as a minimum of four and maximum of six hours on-site training. Any hours past the maximum of six shall result in the additional hours being invoiced or subtracted from the balance of training hours included with the software.

The payment schedule to Keystone Software Systems is as follows: 50% of the total purchase price due and payable upon acceptance and execution of Keystone's Software System License Agreement. The remaining 50% will be due and payable immediately after our software is installed on your system. Training will begin after the remaining 50% has been received. Customization fees and costs will be invoiced upon completion.

All prices, terms and conditions specified in this quote, except as noted, shall be valid for 60 days from the date of this quote.

Respectfully Submitted,



Brian De Witt
Sales Representative
Keystone Software Systems

