

**Town of Greenville
P.O. Box 188
Greenville, In. 47124**

AGENDA FOR:

TOWN OF GREENVILLE, INDIANA

MONTHLY MEETING FOR MONDAY, SEPTEMBER 10th, 2012

- 1. MEETING CALLED TO ORDER BY COUNCIL PRESIDENT:** Talbotte Richardson
- 2. OPENING MEETING WITH PRAYER AND PLEDGE OF ALLEGIANCE:**
- 3. READING, REVIEW AND APPROVAL OF MINUTES FROM PREVIOUS MONTHLY MEETING OF AUGUST 13TH, 2012 AND SPECIAL MEETINGS JUNE 25TH, 2012 AND AUGUST 6TH, 2012 {PRE-BUDGET}**
- 5. MARSHAL'S REPORT:** David Moore.
- 6. WATER BUSINESS: WATER SUPERINTENDENT:** Gary Getrost
 - {A} - Report on water usage and leaks
 - {B} - Superintendent's report
- 7. FINANCIAL: GREENVILLE TOWN CLERK:** Jack Travillian
 - {A} - Review and Approve Checks and Expenditures.
- 8. COMMITTEE REPORTS:**
 - {A} - Town Council President: Talbotte Richardson
 - {B} - Emergency Services: Talbotte Richardson
 - {C} - Streets and Roads: Bob Wright
 - {D} - Public Relations: Patti Hayes
 - {E} - Property Cleanup: Talbotte Richardson
 - {F} - Special Projects: Greg Redden
 - {G} - Attorney: Chris Lane
 - {H} - Town Manager: Randal Johnes
- 10. OLD BUSINESS:**
 - {A} - Ordinances Second or Third Reading:
- 11. NEW BUSINESS:**
 - {A} - Ordinances First Reading:
 - {B} - Citizens requesting to speak and subject:
Don Thieneman - Heritage Springs Developer
- 12. ADJOURNMENT:**
 - Next Monthly Meeting October 8th, 2012 @ 7:00 PM

Minutes of Greenville Town Council Meeting September 10th, 2012

Council President Talbotte Richardson called the regular monthly meeting to order. Other Councilpersons present were Bob Wright, Darryl Kepley, Patti Hayes, and Greg Redden, along with Clerk Jack Travillian. Also attending the meeting were Town Attorney Chris Lane, Town Manager Randal Johnes, Marshal Dave Moore, Water Superintendent Gary Getrost and several concerned citizens. The meeting was opened with a prayer from Town Manager Johnes followed by the Pledge of Allegiance.

Minutes: The minutes for August 13th regular meeting, special meeting June 25th and pre-budget meeting August 6th were discussed. Motion was made by President Richardson and seconded by Councilman Redden to accept the minutes as amended. Motion passed 5-0.

Marshal Report:

Marshal Moore reported that there was an average amount of stops for the previous month. The department has received 3 new updated portable radios and 3 patrol car units from the Floyd County Sheriff's Department. The sheriff's department is now only using Spillman software to enter police reports, therefore when the Greenville officers respond to calls outside of town they must enter the report on a county patrol unit or at the Sheriff's office.

Marshal Moore is the President of the Indiana Marshal's Association and noted that they will be holding classes for reserve officers. Also the group does Certification for Marshals with 4 different levels up to Master Marshal.

New Business:

Heritage Springs developer Don Thieneman and Engineer Jason Copperwaite with Paul Primavera & Associates gave plans to the council requesting to begin stage 2 of the subdivision. The developer is requesting to install additional streets as per the approved plans without posting bonds up front. The council approved the request if bonds are put up once the streets are installed for the additional infrastructure. The council advised Mr. Thieneman that he must get approval from IDEM for additional water lines. He has used most of the state approved lines. A Resolution shall be presented at the October Meeting to give Thieneman permission to start stage 2.

Financial:

Review/Approval Checks and Expenditures: Clerk Travillian presented the forms for the checks written from the utility and the town. The council authorized the expenses.

Clerk Travillian has received a request from the Floyd County Clerk about using town hall for a voting center. There are questions about the amount of room needed to run the center. The county will be using 10 voting centers starting in 2014. The county is requesting that one of the centers be located within the town limits of Greenville in order

to have our town elections at the facility. The council was requested to assist with locating a facility with in the town limits.

Committee Reports:

Special Projects:

Water Tower Project: The Greenville Water Utility Board President will be signing the loan papers with SRF on September 12.

Street & Roads:

A citizen that lives on Harrison Street is requesting a 3-way stop be installed at the corner of Harrison Street and East 2nd Street. The purpose is to slow down traffic that he feels is going too fast and there are several children that live in the area and play on the street. The issue is a safety concern. An extended discussion was held about different methods to resolve the issue. A motion was made by President Richardson and seconded by Councilman Redden to install the 3-way stop. Motion passed 5-0. Councilman Wright requested 4 stop signs with post and hardware be purchased.

Councilman Wright stated that Streigel Paving has been informed about receiving the paving contract from last month's meeting. The representative stated that the paving would be completed when time is available.

Public Relations:

Councilwoman Hayes and Councilman Redden are working on articles to put into the current issue of the Greenville newsletter.

Property Cleanup:

The council has received some complaints about yard sales that are running to frequently. The council will be requesting the Marshal's Office to start issuing warning about not being in compliance of the town's yard sale ordinance.

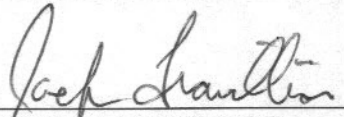
Town Manager:

Randal Johnes has sent his report to the council via email with no question or discussion.

No further business coming before the Council the meeting was adjourned.

Next Monthly Meeting to be held at 7:00 P.M. on October 8th, 2012.

JACK TRAVILLIAN


CLERK / TREASURER

PRESIDING OFFICER

TOWN OF GREENVILLE, INDIANA


TALBOTTE RICHARDSON

<u>General Fund</u>	Budgeted	Spent	Transferred	Remaining
101001111 Council Salary	\$ 9,600.00	\$ 5,400.00		\$ 4,200.00
101001112 Clerk Salary	\$ 3,000.00	\$ 2,000.00		\$ 1,000.00
101001113 Marshal's Payroll	\$ 14,000.00	\$ 9,336.00		\$ 4,664.00
101001115 Detective Payroll	\$ 12,000.00	\$ 8,000.00		\$ 4,000.00
101001117 Town Manager	\$ 2,600.00	\$ 1,600.00	\$ 2,600.00	\$ 1,000.00
101001131 Employee Benefits	\$ 9,650.00	\$ 4,624.86		\$ 5,025.14
101002231 Computer Software	\$ 2,000.00	\$ 1,255.00		\$ 745.00
101001210 Office Supplies	\$ 1,000.00	\$ 500.76		\$ 499.24
101001290 Marshal's Fuel	\$ 7,000.00	\$ 2,722.44		\$ 4,277.56
101001397 Election Expenses				\$ -
101001315 Legal	\$ 6,000.00	\$ 2,514.75		\$ 3,485.25
101001323 Travel	\$ 300.00			\$ 300.00
101001332 Legal Notices	\$ 700.00	\$ 862.06		\$ (162.06)
101001140 Insurance				\$ -
101001361 Equipment & Repairs	\$ 1,500.00	\$ 1,415.78		\$ 84.22
101001394 Official Bonds				
101001591 Town Promotion	\$ 800.00	\$ 393.50		\$ 406.50
101001396 Trash Collection	\$ 800.00			\$ 800.00
101001398 Organizational Dues	\$ 800.00	\$ 796.00		\$ 4.00
101001511 Audit Expense				
101001343 Fire Protection	\$ 10,400.00	\$ 5,024.00		\$ 5,376.00
101002315 Contracted Services	\$ 3,100.00	\$ 2,407.50		\$ 692.50
Total	\$ 85,250.00	\$ 48,852.65		\$ 36,397.35
Balance in Account				\$ 29,292.86

	<u>Local Roads and Streets</u>								
202001312	Legal & Engineering	\$	500.00						\$ 500.00
202001332	Legal Advertising	\$	50.00						\$ 50.00
202001361	Maintenance ROW	\$	1,250.00	\$	90.00				\$ 1,160.00
202001362	Streets & Alleys by	\$	11,000.00						\$ 11,000.00
202001363	Road Repairs	\$	802.00					\$ (647.61)	\$ 154.39
	Total	\$	13,602.00						\$ 12,864.39
	Balance in Account								
	<u>Motor Vehicle Highway</u>								
201001222	Streets Signs	\$	250.00	\$	215.85			\$ 500.00	\$ 534.15
201001231	Materials	\$	671.00						\$ 671.00
201001332	Legals Published								
201001312	Engineering	\$	500.00					\$ (500.00)	\$ -
201001341	Insurance Streets	\$	2,500.00	\$	3,330.04			\$ 647.61	\$ (182.43)
201001324	Telephone	\$	2,300.00	\$	1,039.60				\$ 1,260.40
201001362	Equipment Repairs	\$	2,800.00	\$	297.30				\$ 2,502.70
201001351	Street Lights	\$	6,000.00	\$	3,721.65				\$ 2,278.35
201001361	Snow Removal &	\$	16,000.00	\$	712.50			\$ (8,000.00)	\$ 7,287.50
	Salt/Contractor	\$	-						
201001315	Streets & Alleys by	\$	13,000.00					\$ 8,000.00	\$ 21,000.00
201001365	Other Maintenance	\$	253.00	\$	30.00				\$ 223.00
	Total	\$	44,274.00						\$ 35,574.67
	Balance in Account								
									\$ 32,544.60

<u>Cumulative Capital Improvement</u>					
401001520	Inter Fund Operation	\$ 5,500.00			\$ 5,500.00
401001430	Cumulative Expense		\$ 121.51		\$ (121.51)
	Balance in Account				\$ 2,106.23
<u>EDIT</u>					
444001520	Other Capital Outlays	\$ 7,500.00		(\$762.00)	\$ 6,738.00
	Balance in Account				\$ 5,366.76
<u>Law Enforcement</u>					
445001362	Donations	\$ 54.99			\$54.99
233001399	Training	\$ 1,000.00	\$762.94		\$ 237.06
233001362	Gun Permits & Tickets	\$ 240.00	\$261.00	\$100.00	\$ 79.00
	Transfers	\$ 4,000.00	\$494.95		\$3,505.05
	Balance in Account				\$3,876.10
<u>Riverboat</u>					
242001520	Inter Fund Transfer	\$ 15,100.00	\$ 1,200.00	\$ (2,000.00)	\$ 11,900.00
	Balance in Account				\$ 15,026.35
<u>Rainy Day Fund</u>					
245001520	Inter Fund Transfer			\$ (600.00)	
	Balance in Account				\$ 1,481.56
		Income	Expenses		Profit/Loss
	Water Operating	\$ 101,780.23	\$ 80,237.94	\$ (221,376.14)	\$ 21,542.29
	Meter Deposits	\$ 619.23	\$ 725.00		\$ (105.77)
	Special Projects	\$ 144.64	\$ 11,035.75	\$ 221,376.14	\$ (10,891.11)

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC5-11-10-1.6.

September 10, 2012

Jack Traillian
Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF GREENVILLE

TOWN OF GREENVILLE AUG/SEPT.

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 2 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 11,054.67.

Dated this 10th day of September 2012.

Robert Richardson _____
Robert Richardson _____
Darryl Kepley _____

9/11/12

Revised Amount \$8943.07

Signatures of Governing Board

TALBOTTE RICHARDSON Robert Richardson
JACK TRAVILLIAN Jack Traillian

Beptong Software Malfunctioned
Correct Amount in Red,

ACCOUNTS PAYABLE REGISTER
SEPTEMBER 10, 2012 TOWN OF GREENVILLE

APPROPRIATION/ VOUCHER NUMBER	VENDOR	DESCRIPTION	PO NUM	INVOICE	DATE	AMOUNT	CK NUM	CK DATE	NO PAY	MEMORANDUM
101001113.000	8800 PAYROLL	MOORE	0		//	442.89	379	08/15/2012		
101001113.000	8800 PAYROLL	BURKHART	0		//	405.56	880	08/15/2012		
201001341.000	8801 ST PAUL TRAVELERS - RMD	GENERAL LIBALITY	0	2012-WR-048	//	3330.04	6337	08/16/2012		
101001131.000	8801 ST PAUL TRAVELERS - RMD	WORKMANS COMP POLICE OFFICERS	0		//	828.25	6337	08/16/2012		
101001117.000	8802 PAYROLL	JOHNS	0		//	89.80	881	08/24/2012		
101001111.000	8803 PAYROLL	TRAVILLIAN	0		//	42.41	882	08/29/2012		
101001111.000	8803 PAYROLL	RICHARDSON	0		//	109.65	883	08/29/2012		
101001112.000	8803 PAYROLL	WRIGHT	0		//	87.25	884	08/29/2012		
101001112.000	8803 PAYROLL	HAYES	0		//	116.04	885	08/29/2012		
101001111.000	8803 PAYROLL	REDDEN	0		//	112.25	886	08/29/2012		
101001111.000	8803 PAYROLL	KEPLEY	0		//	112.25	887	08/29/2012		
101001113.000	8804 PAYROLL	MOORE	0		//	442.89	888	08/30/2012		
101001113.000	8804 PAYROLL	BURKHART	0		//	405.56	889	08/30/2012		
101001117.000	8805 PAYROLL	JOHNS	0		//	89.80	890	09/07/2012		
201001324.000	8806 NEXTEL / SPRINT	CELL PHONES FOR POLICE DEPT	0	625808657062	08/15/2012	119.43	0	09/07/2012		
101001210.000	8807 DISPLAY SALES	(2) US NYLON FLAGS	0	INV0086364	08/16/2012	111.00	0	09/07/2012		
201001324.000	8808 AT & T	POLICE OFFICE PHONE	0	812923921108	08/13/2012	38.11	0	09/07/2012		
101001290.000	8809 MARATHON PETROLEUM CO.	GAS FOR POLICE CARS	0	1003130141	08/29/2012	208.79	0	09/07/2012		
101002315.000	8810 TONY WISMAN	WORK FOR TOWN, PUT UP SIGNS & TRIM	0		07/30/2012	90.00	0	09/07/2012		
101001131.000	8811 Greenville Water Utility	INSURANCE REIMBURSEMENT FOR WILLIAM	0	127	09/10/2012	46.60	0	09/07/2012		
101002315.000	8812 Greenville Water Utility	CRYSTAL 15 HRS @ 11.72	0	128	09/10/2012	175.80	0	09/07/2012		
101002315.000	8812 Greenville Water Utility	AMY 5 HRS @ 18.34	0	128	09/10/2012	91.70	0	09/07/2012		
101001117.000	8813 Greenville Water Utility	FICA	0		08/24/2012	4.20	0	09/07/2012		
101001117.000	8813 Greenville Water Utility	MEDICARE	0		08/24/2012	1.45	0	09/07/2012		
101001131.000	8813 Greenville Water Utility	FICA	0		08/24/2012	6.20	0	09/07/2012		
101001131.000	8813 Greenville Water Utility	MEDICARE	0		08/24/2012	1.45	0	09/07/2012		
101001117.000	8814 Greenville Water Utility	FICA	0		09/06/2012	4.20	0	09/07/2012		
101001117.000	8814 Greenville Water Utility	MEDICARE	0		09/06/2012	1.45	0	09/07/2012		
101001131.000	8814 Greenville Water Utility	FICA	0		09/06/2012	6.20	0	09/07/2012		
101001131.000	8814 Greenville Water Utility	MEDICARE	0		09/06/2012	1.45	0	09/07/2012		
101001111.000	8815 Greenville Water Utility	COUNCIL FEDERAL	0		08/29/2012	57.50	0	09/07/2012		
101001111.000	8815 Greenville Water Utility	FICA	0		08/29/2012	28.35	0	09/07/2012		
101001111.000	8815 Greenville Water Utility	MEDICARE	0		08/29/2012	9.78	0	09/07/2012		
101001112.000	8815 Greenville Water Utility	CLERK FEDERAL	0		08/29/2012	157.08	0	09/07/2012		
101001112.000	8815 Greenville Water Utility	FICA	0		08/29/2012	10.50	0	09/07/2012		
101001112.000	8815 Greenville Water Utility	MEDICARE	0		08/29/2012	3.63	0	09/07/2012		
101001131.000	8815 Greenville Water Utility	FICA	0		08/29/2012	57.35	0	09/07/2012		

ACCOUNTS PAYABLE REGISTER
SEPTEMBER 10, 2012 TOWN OF GREENVILLE

APPROPRIATION/ P VOUCHER NUMBER	VENDOR	DESCRIPTION	PO NUM	INVOICE	DATE	AMOUNT	CK NUM	CK DATE	NO PAY	MEMORANDUM
101001131.000	8815 Greenville Water Utility	MEDICARE	0		08/29/2012	13.44	0	09/07/2012		
101001113.000	8816 Greenville Water Utility	MARSHAL FEDERAL	0		08/30/2012	124.38	0	09/07/2012		
101001113.000	8816 Greenville Water Utility	FICA	0		08/30/2012	45.50	0	09/07/2012		
101001113.000	8816 Greenville Water Utility	MEDICARE	0		08/30/2012	15.71	0	09/07/2012		
101001131.000	8816 Greenville Water Utility	FICA	0		08/30/2012	67.17	0	09/07/2012		
101001131.000	8816 Greenville Water Utility	MEDICARE	0		08/30/2012	15.71	0	09/07/2012		
101001113.000	8817 Greenville Water Utility	MARSHAL FEDERAL	0		08/15/2012	124.38	0	09/07/2012		
101001113.000	8817 Greenville Water Utility	FICA	0		08/15/2012	45.50	0	09/07/2012		
101001113.000	8817 Greenville Water Utility	MEDICARE	0		08/15/2012	15.71	0	09/07/2012		
101001131.000	8817 Greenville Water Utility	FICA	0		08/15/2012	67.17	0	09/07/2012		
101001131.000	8817 Greenville Water Utility	MEDICARE	0		08/15/2012	15.71	0	09/07/2012		
101001112.000	8818 Greenville Water Utility	STATE	0		/ /	33.50	0	09/07/2012		
101001112.000	8818 Greenville Water Utility	COUNTY	0		/ /	2.88	0	09/07/2012		
101001111.000	8818 Greenville Water Utility	STATE	0		/ /	35.12	0	09/07/2012		
101001111.000	8818 Greenville Water Utility	COUNTY	0		/ /	6.81	0	09/07/2012		
101001113.000	8818 Greenville Water Utility	STATE	0		/ /	73.66	0	09/07/2012		
101001113.000	8818 Greenville Water Utility	COUNTY	0		/ /	24.92	0	09/07/2012		
101001117.000	8818 Greenville Water Utility	STATE	0		/ /	6.80	0	09/07/2012		
101001117.000	8818 Greenville Water Utility	COUNTY	0		/ /	2.30	0	09/07/2012		
201001351.000	8819 DUKE ENERGY	43 @ RATE SSLP	0	44902890014	08/28/2012	332.47	0	09/07/2012		
201001351.000	8819 DUKE ENERGY	1 @ RATE SSLU	0	44902890014	08/28/2012	12.01	0	09/07/2012		
201001351.000	8819 DUKE ENERGY	6 @ RATE SLC	0	03902890016	08/28/2012	15.36	0	09/07/2012		
*** Total ***						8943.07				

FUND SUMMARY OF A/P VOUCHERS

	FUND	EXPENDED
	101	5095.65
	201	3847.42
*** Total ***		8943.07

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC5-11-10-1.6.

September 10, 2012

Jack Travillaro
Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF GREENVILLE

GREENVILLE WATER UTILITY AUG/SEPT.

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 3 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 98,820.29.

Dated this 10th day of September 2012.

Darryl Kapeley _____
J. Decker _____
Talbot Richardson _____

9/11/12

Signatures of Governing Board

Revised Amount \$93829.84

TALBOTTE RICHARDSON Talbot Richardson

JACK TRAVILLARO Jack Travillaro

KeyStone Software Malfunctioned
Correct amount in Recd.

ACCOUNTS PAYABLE REGISTER

SEPTEMBER 10, 2012 WATER UTILITY

APPROPRIATION/P VOUCHER NUMBER	VENDOR	DESCRIPTION	PO NUM	INVOICE	DATE	AMOUNT	CK NUM	CK DATE	NOPAY	MEMORANDUM
601001502.000	6942 INTERNAL REVENUE SERVICE	MARSHAL FICA	0		//	45.50	81512	08/15/2012		
601001502.000	6942 INTERNAL REVENUE SERVICE	MARSHAL MEDICARE	0		//	15.71	81512	08/15/2012		
601001502.000	6942 INTERNAL REVENUE SERVICE	MARSHAL FEDERAL	0		//	124.38	81512	08/15/2012		
601001502.000	6942 INTERNAL REVENUE SERVICE	MATCHING FICA	0		//	67.17	81512	08/15/2012		
601001502.000	6942 INTERNAL REVENUE SERVICE	MATCHING MEDICARE	0		//	15.71	81512	08/15/2012		
601001340.000	6943 ST PAUL TRAVELERS - RMD	COMMERCIAL	0	2012-WR-048	//	9457.71	8302	08/16/2012		
604001391.000	6944 SHANNON HOLLOWAY	PACKAGE/WORKMAN COMP	0		//	50.00	1986	08/21/2012		
604001391.000	6945 GREENVILLE WATER	ACCOUNT 12499	0		//	50.00	1987	08/21/2012		
604001391.000	6946 CARMON HOUGLAND	APPLIED TO OUTSTANDING	0		//	25.00	1988	08/21/2012		
604001391.000	6947 HEIDI JOHNSON	BALANCE 2061	0		//	50.00	1989	08/21/2012		
604001391.000	6948 Greenville Water Utility	ACCOUNT 23630	0		//	50.00	1990	08/21/2012		
604001391.000	6949 GREENVILLE WATER	ACCOUNT 24551	0		//	50.00	1991	08/21/2012		
604001391.000	6950 NATHAN DOUGHERTY	APPLIED TO OUTSTANDING	0		//	50.00	1992	08/21/2012		
604001391.000	6951 STEVE THIENEMAN	BALANCE ACC	0		//	50.00	1993	08/21/2012		
604001391.000	6952 DON THIENEMAN	ACCOUNT 40505	0		//	50.00	1994	08/21/2012		
604001391.000	6953 STEVE THIENEMAN	ACCOUNT 60218	0		//	50.00	1995	08/21/2012		
604001391.000	6954 GREENVILLE WATER	ACCOUNT 61049	0		//	25.00	1996	08/21/2012		
604001391.000	6955 GREENVILLE WATER	1020 FRONTIER TRAIL	0		//	50.00	1997	08/21/2012		
604001391.000	6956 TONYA CRANFORD	APPLIED TO OUTSTANDING	0		//	50.00	1998	08/21/2012		
604001391.000	6957 GARY WOERTZ	BALANCE ACC	0		//	50.00	1999	08/21/2012		
604001391.000	6958 FAITH POINT UNITED	BALANCE ACC	0		//	50.00	2000	08/21/2012		
604001391.000	6959 ROBERT SMITH	ACCOUNT 41089	0		//	25.00	2001	08/21/2012		
601001112.000	6960 MARY ANN HUGHES	ACCOUNT 42100	0		//	25.00	2002	08/21/2012		
601001112.000	6961 PAYROLL	ACC-42110	0		//	2052.15	1512	08/23/2012		
601001112.000	6961 PAYROLL	GETROST	0		//	1114.13	1513	08/23/2012		
601001112.000	6961 PAYROLL	STONE	0		//	1155.03	1514	08/23/2012		
601001112.000	6961 PAYROLL	SCHMITT	0		//	730.45	1515	08/23/2012		
601001111.000	6962 INTERNAL REVENUE SERVICE	BURKHART	0		//	63.63	82312	08/23/2012		
601001111.000	6962 INTERNAL REVENUE SERVICE	FICA	0		//	205.36	82312	08/23/2012		
601001111.000	6962 INTERNAL REVENUE SERVICE	FEDERAL	0		//	21.97	82312	08/23/2012		
601001112.000	6962 INTERNAL REVENUE SERVICE	MEDICARE	0		//	211.73	82312	08/23/2012		
601001112.000	6962 INTERNAL REVENUE SERVICE	FICA	0		//	620.20	82312	08/23/2012		
601001112.000	6962 INTERNAL REVENUE SERVICE	FEDERAL	0		//	73.10	82312	08/23/2012		
601001131.000	6962 INTERNAL REVENUE SERVICE	MEDICARE	0		//	406.48	82312	08/23/2012		
601001131.000	6962 INTERNAL REVENUE SERVICE	FICA	0		//	95.05	82312	08/23/2012		
601001131.000	6962 INTERNAL REVENUE SERVICE	MEDICARE	0		//					

ACCOUNTS PAYABLE REGISTER
 SEPTEMBER 10, 2012 WATER UTILITY

APPROPRIATION/ P VOUCHER NUMBER	VENDOR	DESCRIPTION	PO NUM	INVOICE	DATE	AMOUNT	CK NUM	CK DATE	NO PAY	MEMORANDUM
601001118.000	6963 PAYROLL	JOHNES	0		//	179.60	1516	08/24/2012		
601001118.000	6964 INTERNAL REVENUE SERVICE	FICA	0		//	8.40	82412	08/24/2012		
601001118.000	6964 INTERNAL REVENUE SERVICE	MEDICARE	0		//	2.90	82412	08/24/2012		
601001131.000	6964 INTERNAL REVENUE SERVICE	FICA	0		//	12.40	82412	08/24/2012		
601001131.000	6964 INTERNAL REVENUE SERVICE	MEDICARE	0		//	2.90	82412	08/24/2012		
601001502.000	6964 INTERNAL REVENUE SERVICE	TOWN MANAGER FICA	0		//	4.20	82412	08/24/2012		
601001502.000	6964 INTERNAL REVENUE SERVICE	TOWN MANAGER MEDICARE	0		//	1.45	82412	08/24/2012		
601001502.000	6964 INTERNAL REVENUE SERVICE	MATCHING TOWN MANAGER FICA	0		//	6.20	82412	08/24/2012		
601001502.000	6964 INTERNAL REVENUE SERVICE	MATCHING TOWN MANAGER MEDICARE	0		//	1.45	82412	08/24/2012		
601001120.000	6965 PAYROLL	TRAVILLIAN	0		//	441.41	1517	08/29/2012		
601001120.000	6965 PAYROLL	RICHARDSON	0		//	457.61	1518	08/29/2012		
601001120.000	6965 PAYROLL	HAYES	0		//	418.37	1520	08/29/2012		
601001120.000	6965 PAYROLL	REDDEN	0		//	414.57	1521	08/29/2012		
601001120.000	6965 PAYROLL	KEPLEY	0		//	386.32	1522	08/29/2012		
601001120.000	6965 PAYROLL	WRIGHT	0		//	389.57	1519	08/29/2012		
601001502.000	6966 INTERNAL REVENUE SERVICE	TOWN BOARD FICA	0		//	38.85	82912	08/29/2012		
601001502.000	6966 INTERNAL REVENUE SERVICE	TOWN BOARD MEDICARE	0		//	13.41	82912	08/29/2012		
601001502.000	6966 INTERNAL REVENUE SERVICE	TOWN BOARD FEDERAL	0		//	214.58	82912	08/29/2012		
601001502.000	6966 INTERNAL REVENUE SERVICE	TOWN MATCHING FICA	0		//	57.35	82912	08/29/2012		
601001502.000	6966 INTERNAL REVENUE SERVICE	TOWN MEDICARE	0		//	13.44	82912	08/29/2012		
601001120.000	6966 INTERNAL REVENUE SERVICE	FICA	0		//	132.69	82912	08/29/2012		
601001120.000	6966 INTERNAL REVENUE SERVICE	MEDICARE	0		//	45.80	82912	08/29/2012		
601001120.000	6966 INTERNAL REVENUE SERVICE	FEDERAL	0		//	292.83	82912	08/29/2012		
601001131.000	6966 INTERNAL REVENUE SERVICE	FICA	0		//	195.86	82912	08/29/2012		
601001131.000	6966 INTERNAL REVENUE SERVICE	MEDICARE	0		//	45.82	82912	08/29/2012		
601001502.000	6967 INTERNAL REVENUE SERVICE	MARSHAL FICA	0		//	45.50	83012	08/30/2012		
601001502.000	6967 INTERNAL REVENUE SERVICE	MARSHAL FEDERAL	0		//	124.38	83012	08/30/2012		
601001502.000	6967 INTERNAL REVENUE SERVICE	MARSHAL MEDICARE	0		//	15.71	83012	08/30/2012		
601001502.000	6967 INTERNAL REVENUE SERVICE	MATCHING FICA	0		//	67.17	83012	08/30/2012		
601001502.000	6967 INTERNAL REVENUE SERVICE	MATCHING MEDICARE	0		//	15.71	83012	08/30/2012		
601001111.000	6968 PAYROLL	SCHMITT	0		//	1111.84	1525	09/06/2012		
601001112.000	6968 PAYROLL	GETROST	0		//	2052.15	1523	09/06/2012		
601001112.000	6968 PAYROLL	STONE	0		//	1114.13	1524	09/06/2012		
601001112.000	6968 PAYROLL	BURKHART	0		//	730.45	1526	09/06/2012		
601001111.000	6969 INTERNAL REVENUE SERVICE	FEDERAL W/H	0		//	188.70	90612	09/06/2012		
601001111.000	6969 INTERNAL REVENUE SERVICE	FICA	0		//	60.83	90612	09/06/2012		
601001111.000	6969 INTERNAL REVENUE SERVICE	MEDICARE	0		//	21.00	90612	09/06/2012		
601001112.000	6969 INTERNAL REVENUE SERVICE	FEDERAL	0		//	620.20	90612	09/06/2012		
601001112.000	6969 INTERNAL REVENUE SERVICE	FICA	0		//	211.73	90612	09/06/2012		

ACCOUNTS PAYABLE REGISTER
SEPTEMBER 10, 2012 WATER UTILITY

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APPROPRIATION/P VOUCHER NUMBER	VENDOR	DESCRIPTION	PO NUM	INVOICE	DATE	AMOUNT	CK NUM	CK DATE	NO PAY	MEMORANDUM
60100112.000	6969 INTERNAL REVENUE SERVICE	MEDICARE	0	0	//	73.10	90612	09/06/2012		
601001131.000	6969 INTERNAL REVENUE SERVICE	FICA	0	0	//	402.34	90612	09/06/2012		
601001131.000	6969 INTERNAL REVENUE SERVICE	MEDICARE	0	0	//	94.09	90612	09/06/2012		
60100118.000	6970 PAYROLL	JOHNS	0	0	//	179.60	1527	09/07/2012		
60100118.000	6971 INTERNAL REVENUE SERVICE	WATER CONSULTANT FICA	0	0	//	8.40	90712	09/07/2012		
60100118.000	6971 INTERNAL REVENUE SERVICE	MEDICARE	0	0	//	2.90	90712	09/07/2012		
601001131.000	6971 INTERNAL REVENUE SERVICE	FICA	0	0	//	12.40	90712	09/07/2012		
601001131.000	6971 INTERNAL REVENUE SERVICE	MEDICARE	0	0	//	2.90	90712	09/07/2012		
601001502.000	6971 INTERNAL REVENUE SERVICE	TOWN MANAGER FICA WH	0	0	//	4.20	90712	09/07/2012		
601001502.000	6971 INTERNAL REVENUE SERVICE	TOWN MANAGER MEDICARE	0	0	//	1.45	90712	09/07/2012		
601001502.000	6971 INTERNAL REVENUE SERVICE	TOWN MATCHING FICA	0	0	//	6.20	90712	09/07/2012		
601001502.000	6971 INTERNAL REVENUE SERVICE	TOWN MATCHING MEDICARE	0	0	//	1.45	90712	09/07/2012		
601001501.000	6972 INDIANA DEPARTMENT OF REV	METERED SALES \$89976.11 X 7%	0	0	//	6298.33	90812	09/07/2012		
601001320.000	6973 Jacobi Oil Service	GASOLINE FOR WORK TRUCKS	0	GREENW1	//	746.89	0	09/07/2012		
601001360.000	6974 GREENER, LINDA	OFFICE CLEANING	0	0	//	220.00	0	09/07/2012		
601001230.000	6975 M & M OFFICE PRODUCTS INC	TONER FOR LASER JET	0	25495	//	67.00	0	09/07/2012		
601001350.000	6976 AT & T	OFFICE PHONES	0	81292398217619	//	170.67	0	09/07/2012		
601001134.000	6977 PLIC-SBD GRAND ISLAND	SEE ATTACHED	0	102755010001	//	212.40	0	09/07/2012		
601001134.000	6978 HUMANA INC.	SEE ATTACHED	0	619834001	//	3949.74	0	09/07/2012		
601001351.000	6979 DUKE ENERGY	CLARK STREET	0	0	//	154.21	0	09/07/2012		
601001351.000	6979 DUKE ENERGY	CLARK STREET	0	0	//	36.57	0	09/07/2012		
601001351.000	6979 DUKE ENERGY	PEKIN ROAD	0	0	//	236.22	0	09/07/2012		
601001351.000	6979 DUKE ENERGY	WIND HILL PUMPST	0	0	//	20.80	0	09/07/2012		
601001355.000	6980 Greenville Water Utility	OFFICE USAGE	0	10750	//	22.99	0	09/07/2012		
601001230.000	6981 Waller's Meter	SEE INVOICE	0	125212	//	693.02	0	09/07/2012		
601001230.000	6981 Waller's Meter	SEE ATTACHED	0	125601	//	157.40	0	09/07/2012		
601001360.000	6982 DAN CHRISIANI EXCAVATING	FIX WATER LEAK HARRISON ST	0	57854	//	345.00	0	09/07/2012		
601001360.000	6982 DAN CHRISIANI EXCAVATING	FIX WATER LEAK KRES LANE	0	57872	//	642.50	0	09/07/2012		
601001360.000	6983 Environmental Laboratories	3 TOTAL COLIFORM @ 16.00 EA	0	20127043	//	48.00	0	09/07/2012		
601001360.000	6983 Environmental Laboratories	TOTAL COLIFORM 2 @ 16.00 EA	0	20126632	//	32.00	0	09/07/2012		
601001230.000	6984 VISA	SEE ATTACHED INVOICE	0	0	//	689.97	0	09/07/2012		
601001210.000	6985 OFFICE DEPOT	SEE ATTACHED	0	2247897	//	75.76	0	09/07/2012		
601001320.000	6986 JACK'S AUTO CARE	REPAIRS CHEVY COLORADO SILVER	0	6124	//	693.90	0	09/07/2012		
601001320.000	6986 JACK'S AUTO CARE	2005 WHITE COLORADO	0	6124	//	120.30	0	09/07/2012		
601001230.000	6987 STRAEFFER PUMP & SUPPLY,	PACO PUMP	0	7720	//	1480.00	0	09/07/2012		
601001360.000	6988 LAMBS LAWN SER &	FINISH GRADE HARRISON ST,	0	14132	//	555.00	0	09/07/2012		

ACCOUNTS PAYABLE REGISTER
SEPTEMBER 10, 2012 WATER UTILITY

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MEMORANDUM

APPROPRIATION/P VOUCHER NUMBER	VENDOR	DESCRIPTION	PO NUM	INVOICE	DATE	AMOUNT	CK NUM	CK DATE	NOPAY	MEMORANDUM
601001354.000	LANDSCAP 6989 Floyds Knobs Water	KRES LANE WATER PURCHASED AUGUST 2012 2,645.0	0	100002	//	8649.15	0	09/07/2012		
601001354.000	6990 Ramsey Water	WATER PURCHASED AUGUST 2012 110,000	0	105723	//	498.62	0	09/07/2012		
601001360.000	6991 BIRKLA CONCRETE CONSTRUCT	SEE ATTACHED	0		//	425.00	0	09/07/2012		
601001360.000	6992 BILLY HOLLIS	REPAIR POT HOLE BARRY LANE	0	082812	//	300.00	0	09/07/2012		
601001354.000	6993 Edwardsville Water	WATER PURCHASED AUGUST 2012 9,740.0	0	103533	//	24520.40	0	09/07/2012		
601001350.000	6994 VERIZON WIRELESS	CELL PHONES	0	2792674496	//	496.56	0	09/07/2012		
601001502.000	6995 INTERNAL REVENUE SERVICE	TOWN COUNCIL STATE	0		//	35.12	0	09/07/2012		
601001502.000	6995 INTERNAL REVENUE SERVICE	TOWN COUNCIL LOCAL	0		//	6.81	0	09/07/2012		
601001502.000	6995 INTERNAL REVENUE SERVICE	CLERK TREASURER STATE	0		//	33.50	0	09/07/2012		
601001502.000	6995 INTERNAL REVENUE SERVICE	CLERK TREASURER LOCAL	0		//	2.88	0	09/07/2012		
601001502.000	6995 INTERNAL REVENUE SERVICE	TOWN MARSHAL STATE	0		//	73.66	0	09/07/2012		
601001502.000	6995 INTERNAL REVENUE SERVICE	TOWN MARSHAL LOCAL	0		//	24.92	0	09/07/2012		
601001502.000	6995 INTERNAL REVENUE SERVICE	TOWN MANAGER STATE	0		//	6.80	0	09/07/2012		
601001502.000	6995 INTERNAL REVENUE SERVICE	TOWN MANAGER LOCAL	0		//	2.30	0	09/07/2012		
601001111.000	6995 INTERNAL REVENUE SERVICE	STATE	0		//	103.92	0	09/07/2012		
601001111.000	6995 INTERNAL REVENUE SERVICE	LOCAL	0		//	35.15	0	09/07/2012		
601001118.000	6995 INTERNAL REVENUE SERVICE	STATE	0		//	367.64	0	09/07/2012		
601001118.000	6995 INTERNAL REVENUE SERVICE	LOCAL	0		//	117.58	0	09/07/2012		
601001120.000	6995 INTERNAL REVENUE SERVICE	STATE	0		//	144.59	0	09/07/2012		
601001120.000	6995 INTERNAL REVENUE SERVICE	LOCAL	0		//	35.38	0	09/07/2012		
603001490.000	6996 O.W. KROHN & ASSOCIATES	AUTHORIZED BY 2011-WR-050	0	WT07312012	//	2621.25	0	09/07/2012		
603001490.000	6997 JACOBI, TOOMBS AND LANZ	PROJECT 11090 TANK AND BOOTER STATI	0	120221	//	780.00	0	09/07/2012		
603001490.000	6998 INDIANA FINANCE AUTHORITY	TRUSTEE FEE	0	0001497-IN	//	1000.00	0	09/07/2012		
601001340.000	6999 ISU INVESTMENT AND INSURA	LIABILITY INSURANCE 2012-13	0		//	7694.00	0	09/10/2012		
601001210.000	7000 HOME DEPOT	HALOGEN BULB	0		//	13.97	0	09/10/2012		
*** Total ***						93829.84				

FUND SUMMARY OF A/P VOUCHERS

	FUND	EXPENDED
	601	88678.59
	603	4401.25
	604	750.00
*** Total ***		93829.84

GREENVILLE WATER UTILITY

INVOICE

BILL TO
Town of Greenville
9706 Clark Street
PO Box 188
Greenville, IN 47124

SHIP TO Same

Invoice # 127
Invoice Date 9/10
Customer ID

DATE	YOUR ORDER #	OUR ORDER #	SALES REP	F.O.B.	SHIP VIA	TERMS	TAXID
9/10							

QTY	ITEM	UNITS	DESCRIPTION	DISCOUNT%	TAXABLE	UNIT PRICE	TOTAL
1			William Burkhart				46.60
			Insurance Reimbursement				



Subtotal	1
Tax	1
Shipping	1
Miscellaneous	1
BALANCE DUE	46.60

Please return the portion below with your payment.

REMITTANCE

Invoice #	
Customer ID	
Date	
Amount Enclosed	

9706 Clark Street
PO Box 188
Greenville, IN 47124

PHONE (812) 923-9821
FAX (812) 923-1099
E-MAIL

GREENVILLE WATER UTILITY INVOICE

BILL TO
Town of Greenville
9706 Clark Street
PO Box 188
Greenville, IN 47124

SHIP TO Same

Invoice #	128
Invoice Date	9/10
Customer ID	

DATE	YOUR ORDER #	OUR ORDER #	SALES REP	F.O.B.	SHIP VIA	TERMS	TAX ID
9/10							

QTY	ITEM	UNITS	DESCRIPTION	DISCOUNT %	TAXABLE	UNIT PRICE	TOTAL
15 hrs	Crystal	@	\$11.72				175.80
5 hrs	Amy	@	18.34				91.70

Robert Robinson

Subtotal	267.50
Tax	
Shipping	
Miscellaneous	
BALANCE DUE	267.50

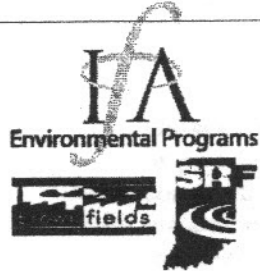
Please return the portion below with your payment.

REMITTANCE

Invoice #	
Customer ID	
Date	
Amount Enclosed	

9706 Clark Street
PO Box 188
Greenville, IN 47124

PHONE: (812) 923-9821
FAX: (812) 923-1099
E-MAIL:



State Revolving Fund Loan Program
an Indiana Finance Authority Environmental Program

100 North Senate Avenue, Room 1275
Indianapolis, Indiana 46204
www.srf.in.gov

William Harkins
SRF Program Director
(317) 234-4862
wharkins@ifa.in.gov

To: SRF Fund Recipients and SRF Fund Recipients Consulting Engineers
From: SRF Loan Programs
Date: 8/28/2012
Re: Pre-Construction Meetings

To assist SRF Loan Program borrowers in meeting requirements issued by the EPA, representatives from SRF will attend SRF Loan Recipients' pre-construction meetings. The purpose of SRF's attendance at these meetings will be limited to answering technical questions related to SRF requirements. Please coordinate the date and time with Richard Ziemba, the SRF Engineer assigned to your project. Richard Ziemba (rziemba@ifa.in.gov) or at 317-234-3661 will attend in-person when possible and via telephone conference if in-person attendance is prohibitive.

We will address the following items:

1. **Green Project Reserve** – If this project contains PER-approved Green Project Reserve (GPR) components, SRF **must** receive a copy of Attachment H- GPR Final Bid Summary and the Schedule of Values for this project's contract(s) in order to verify total construction and planning and design GPR costs for the entire project. If this project is also being funded through non-SRF funds (i.e. OCRA or local funds), SRF **must** receive every and all pay request which contains GPR components. Failure to provide SRF with GPR-specific pay requests may impact the interest rate reduction this project has been awarded.
2. **Davis Bacon Wage Requirements/Certified Weekly Payrolls** – New EPA guidance requires that Davis Bacon Wages be paid by the general contractor and their subcontractors to their project personnel. It is the responsibility of the Loan Recipient to verify this information by receiving from the General Contractor this information via Certified Weekly payrolls. Copies of the Certified Payroll must be kept on file for review during on-site inspections by SRF Personnel or USEPA officials. One copy of the Certified Payroll must be sent weekly to the Labor Standards Administrator (LSA) who has been assigned to your community. If the LSA is not present at this meeting, please contact Tiffany Murray, SRF Compliance Officer, at (317) 234-6836 in order to receive the contact information for your LSA. Please note that the Davis Bacon Wage Rates must be posted in a conspicuous location on the job site.

Certified Weekly Payrolls must include the job classification for each employee, the wages paid to each employee for the SRF job only, and include documentation as to the amount of fringe benefits paid *by the employer* to each employee.



johnesdrafting

From: "Jarrod Hall" <jhall@owkcpa.com>
To: "johnesdrafting" <johnesdrafting@insightbb.com>; "Greenville Clerk Travillian" <greenville-clerk@insightbb.com>; "Greenville Council President Richardson" <C.Richardson2@insightbb.com>
Cc: "Buzz Krohn" <buzz@owkcpa.com>; <jgutting@btlaw.com>
Sent: Thursday, August 23, 2012 12:41 PM
Attach: Jarrod Hall CPA.vcf
Subject: Water Bond Information
Randal, Jack and Talbotte,

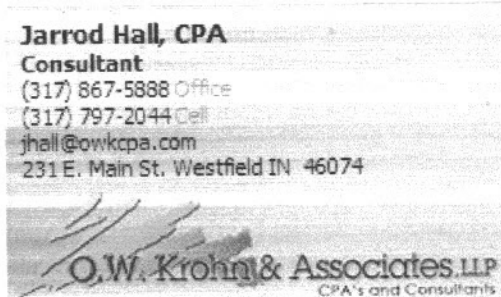
We had a call this morning with SRF to put together a timeline and finish up some follow up information SRF needed. We have scheduled the pre-closing for September 12th at 1:30 at the Barnes and Thornburg office in Indianapolis. Jack you will need to attend if possible, Bill Harkins from the SRF program will want to discuss with you the process of what should occur after the deal has closed and I believe they will need signatures as well. Randal it might be a good opportunity if you would also like to attend as to get the full experience and "remain in the loop" going forward. The Bond closing will be September 24th, which is when the funds will be released and available to the Town.

Jack, as I discussed with Randal yesterday the Town will need to fill out disbursement request forms prior to the pre-closing in order to get reimbursed for expenses you have incurred up to this point. I would be more than happy to assist in filling these forms out. One the form there is sections for DUNS (Data Universal Numbering System) and CCR (central contractor registration) numbers you will need to obtain those from each of the vendors you are submitting a request for. Most vendors will have that number and the town will simply have to request it from them. There is an individual at SRF that can help us track that information down if the vendor is not helpful.

Jack please get in touch with me when you get an opportunity and I can help you get started on the request forms.

I know there is a lot of information here, I just wanted to get everybody up to speed and let you know what to expect going forward.

Thanks Jarrod



8/23/2012

INDIANA FINANCE AUTHORITY
STATE REVOLVING FUND/BROWNFIELD LOAN PROGRAMS
REQUEST FOR DISBURSEMENT

The undersigned Authorized Representative of the Participant named in this Request, on behalf of such Participant, hereby (i) requests that the Authority make a Disbursement, or cause a Disbursement to be made, according to this Request and (ii) directs that the Authority mail, or cause to be mailed, the Disbursement to the Participant or the Contractor named in this Request.

INSTRUCTIONS

1. This request is applicable only to costs associated with the Participant's wastewater, drinking water or nonpoint source approved project eligible for financing through the State Revolving Fund (SRF) Loan Programs.
2. The Request must be typed, on one page and do not modify the form.
3. Requested amounts must be rounded to the nearest whole dollar.
4. Complete the required information and answer all questions by selecting the appropriate check boxes and/or filling in the blanks.
5. Include the participant's Data Universal Number (DUNS) and Central Contractor Registration (CCR) number as indicated and include the DUNS number for each contractor/vendor.
6. A new Disbursement Request Form should be used for each contractor.
7. Combine multiple bills from a **single** contractor on one request form.
8. Attach a copy of the claim (a bill, invoice or a statement) supporting this Request.
9. Indicate on this Request if the Participant has paid all or part of the Contractor's claim and is seeking reimbursement. If seeking reimbursement, attach evidence that such payment was made and the date on which it was made.
10. Indicate on the request form the retainage payment option that complies with the retainage agreement between the contractor and the participant.
11. Please attach SRF change order approval letter if any part of the current claim is a result of a change order.
12. Contractor inquiries related to the status of a Disbursement request must be initiated by the Participant. The Participant may contact the SRF Disbursement Coordinator for payment information. Please inform project contractors of this policy
13. If any part of the claim is funded by an alternate funding source (OCRA, Local Funds ...Etc), indicate on this Request by clicking on the box (Excel version) or double click on the box and select checked (Word version) and list the corresponding dollar amount.
14. Please send all Disbursement Requests to the address listed below and to the attention of the SRF Disbursement Coordinator.

DISBURSEMENT COORDINATOR CONTACT INFORMATION

GAYLE HICKS
100 N. SENATE AVE., RM 1275
INDIANAPOLIS, IN 46204
PHONE: 317-234-6730
FAX: 317-234-1338

SRF Disbursement Request Form

Participant Information

Na		SRF Loan	
DUNS	CCR Number:	Request	
Mailing			
Ci	Stat	ZIP	
Contact Person:	Contact Phone Number:		
Authorized	Authorized Representative Phone Number:		
If requesting reimbursement to the Participant by wire transfer please provide the following information:			
Bank Name:	Bank Routing		
Account Name:	Account Number:		

Loan Information

Description of work for which claim is being made (services, fees, type of work, etc.):			
Is any part of this claim funded by an alternate funding source?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
If yes, please identify the source and amount of the claim funded by the alternate source (OCRA, SAP, Local Funds):		\$	
Is any part of this claim funded by the Indiana Brownfields Program?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
Has the Participant paid the request and is now seeking reimbursement?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
Is any part of this claim a result of a change order? If yes, please attach the SRF change order approval letter.		<input type="checkbox"/> YES	<input type="checkbox"/> NO
Are there Green Project Reserve components involved in this request?		<input type="checkbox"/> YES	<input type="checkbox"/> NO
If yes, please describe:			

Loan Financial Information

Original Loan Amount:		\$
Total Amount of Previous Disbursements:		\$
Balance Available After this Disbursement:		\$
Amount to Contractor for this Request:		\$
Is any part of this request a partial or final release of retainage to the contractor?		<input type="checkbox"/> YES <input type="checkbox"/> NO

Contractor	DUNS	
Mailing		
Ci	Stat	ZIP

Wiring Information:

Bank Name:	Bank Routing	
Account	Account Number:	
Retainage Amount for this Request:		\$

Please select one of the following retainage payment options:

Participant requests that the retainage amount be held by SRF:	<input type="checkbox"/>	
Participant requests that the retainage amount be sent to the Participant via check to the mailing address listed above:	<input type="checkbox"/>	
Participant requests that the retainage amount be sent to the following bank:	<input type="checkbox"/>	
Bank	Bank Routing	
Account	Account Number:	
Total Amount of this Request:		\$

The undersigned hereby certifies that this Request is true and correct, that the claim underlying this Request is legally due (and is payable from SRF) in accordance with the Participant's Financial Assistance Agreement with the Authority.

Authorized Representative	Date:	
---------------------------	-------	--

For Internal Use Only:

Approved By:	Date	GPR	\$
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Jacobi, Toombs and Lanz
 120 BELL AVENUE
 CLARKSVILLE, IN 47129
 (812) 288-6646

TALBOTTE RICHARDSON
 GREENVILLE WATER CORP.
 P.O. BOX 188
 c/o GARY GETROST
 GREENVILLE, IN 47124

Invoice number 12-0221
 Date 08/27/2012
 Project 11090 GREENVILLE WATER TANK AND
 BOOSTER STATION DESIGN

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Current Billed
SURVEYING AND ENGINEERING	65,000.00	74.76	47,813.22	48,593.22	780.00
CONSTRUCTION INSPECTION	35,000.00	0.34	120.00	120.00	0.00
Total	100,000.00	48.71	47,933.22	48,713.22	780.00

SURVEYING AND ENGINEERING

Professional Fees

	Date	Hours	Rate	Billed Amount
ENGINEER V (PE) GREGORY E. HOUCK Design	07/26/2012	0.50	120.00	60.00
SRF INFO				
ENGINEER II (PE) AARON R. SUTHERLAND Meetings	07/26/2012	1.00	90.00	90.00
SRF write up.	07/27/2012	2.00	90.00	180.00
Write up for SRF.	08/03/2012	2.00	90.00	180.00
Prepared SRF submittal.	08/07/2012	2.00	90.00	180.00
SRF submittal.	08/22/2012	1.00	90.00	90.00
Answered SRF questions				
Professional Fees subtotal		8.50		780.00

AUTHORIZED BY RESOLUTION
 2011-WR-050
 APPROVED FOR SUBMITTAL
 FOR PAYMENT 8/29/12

Invoice total 780.00
 \$ 780⁰⁰

R
4



231 E. Main Street
Westfield, In. 46074

Phone (317) 867-5888
www.owkcpa.com

INVOICE WT07312012

Mr. Randal Johnes
c/o Mr. Gary Getrost
Town of Greenville
P. O. Box 188
Greenville, Indiana 47124-0188

AUTHORIZED BY RESOLUTION
2011-WR-050
APPROVED FOR SUBMITTAL FOR
PAYMENT 9/5/2012

RE: GREENVILLE MUNICIPAL WATER UTILITY

R
4

For professional services rendered in connection with meetings and consultations with SRF and the Town's Water Project team and related updates to the SRF Bond financing Due Diligence reports. Includes analysis and consideration of actual construction bids. Includes assistance with final bond sizing, amendments and proposed bond payment schedule amendments. Participated in various meetings and conversations relative to the potential need to rebid parts of the project, including decisions to retain current bids.

PROGRESS BILLING FOR ADDITIONAL SERVICES PROVIDED:

Time summary through:	07/31/2012	<u>Hours</u>
CPAs		11.25
Consultants		4.00
Para-professionals		0.00
Time charges through:	07/31/2012	<u>Amount</u>
Time charges		\$2,621.25
Out of pocket costs		0.00
INVOICE AMOUNT		<u>\$2,621.25</u>

2012 hourly billing rates amount to \$100 for para-professional time charges,
\$135 for consultant time charges and \$185 for CPA time charges.



INVOICE

Invoice Number: 0001497-IN

Date: 9/12/2012

Indiana Finance Authority

One North Capitol, Suite 900, Indianapolis, IN 46204
Phone (317) 233-4332 Fax (317) 232-6786

TO Town of Greenville
Attn: Jack Travillian
9706 Clark Street
PO Box 188
Greenville, IN 47124

REGARDING	PAYMENT TERMS
Reimbursement of Trustee Fees	Due at time of closing

DESCRIPTION	AMOUNT
Trustee Fee	1,000.00
<p>ADD TO WATER UTILITY APPROVAL SHEET FOR 9/10/12 APPROVED FOR PAYMENT SUBMITTAL 9/7/12</p> <p>PAY FROM WATER UTILITY SPECIAL CHECKING ACCOUNT. WILL SUBMIT TO SRF FOR REIMBURSEMENT.</p>	

Wire Instructions:

Bank of New York Mellon
ABA 021 000 018
For Credit to GLA: 111-565
For Final Credit: TAS #610005
Attn: Derick Rush

TOTAL

1,000.00

Make all checks payable to Indiana Finance Authority
THANK YOU FOR YOUR BUSINESS!

CHARGE AGAINST NON-CONSTRUCTION COST.

\$ 1000⁰⁰

RF

Amy Stone

From: Jack [travillian@aol.com]
Sent: Friday, September 07, 2012 10:10 AM
To: amy-greenville-water@insightbb.com
Subject: Fwd: Trustee Fee invoice
Attachments: greenville_invoice.pdf

Amy,
Please print this invoice out and make payment. Thanks,

Jack

-----Original Message-----

From: Overstreet, Sue <soverstreet@ifa.IN.gov>
To: travillian <travillian@aol.com>
Cc: Harkins Jr., William D. <wharkins@ifa.IN.gov>
Sent: Wed, Sep 5, 2012 9:56 am
Subject: Trustee Fee invoice

Please see attached invoice for the Trustee Fee which you may wire or, if you prefer, you may send a check to:

Connie McAfee
Indiana Finance Authority
1 N Capitol, Suite 900
Indianapolis IN 46204

Sue Overstreet
Indiana Finance Authority
Environmental Programs
100 N Senate Rm 1275
Indianapolis IN 46204

317-234-4293 phone
317-234-1338 fax
soverstreet@ifa.in.gov

No virus found in this message.

Checked by AVG - www.avg.com

Version: 2012.0.2197 / Virus Database: 2437/5254 - Release Date: 09/07/12

Town of Greenville
P.O. Box 188
Greenville, In. 47124

NAME: TONY WISMAN DATE: 9-6-12

RATE \$ 15.00 HR @ 6 HRS = \$ 90.00

DATE:	DESCRIPTION OF WORK	LOCATION OF WORK	HOURS WORKED	REQUESTING COUNCIL MEMBER
7-30-12	I PUT UP 3 STOP SIGNS. (SPRIGLER, EAST 2ND ST., HARRISON.)		6	BOB WRIGHT
	I TRIMMED TREES IN PARKLAND HEIGHTS AT MAPLE AND HANSEL BARKLEY. TOOK 3 LOADS TO EARTHFIRST. CRYSTAL HAS RECEIPTS			

APPROVED BY REQUESTING COUNCIL MEMBER Bob Wright DATE: 9/6/12

APPROVED BY REQUESTING COUNCIL MEMBER _____ DATE: _____

APPROVED FOR PAYMENT BY TOWN MANAGER Ronald Jones DATE: 9/6/12

CHARGE AS A CREDIT AGAINST TOWN

ACCOUNT: LR'S MAINTENANCE ROW # 202001361



State Revolving Fund Loan Program
an Indiana Finance Authority Environmental Program

100 North Senate Avenue, Room 1275
Indianapolis, Indiana 46204
www.srf.in.gov

Doris Roberson
Project Coordinator
(317) 234-1266
droberso@ifa.in.gov

August 27, 2012

Mr. Talbotte Richardson, President
Greenville Town Council
9706 Clark Street, P.O. Box 188
Greenville, IN 47124

Dear Mr. Richardson:

Re: State Revolving Fund Project
SRF Compliance Documents
SRF Project No. DW101522 01
Greenville, Indiana

Enclosed is the EPA Pre-award Compliance Review Report (Form 4700-4) and the SRF Compliance Form with Addendum. All recipients applying for assistance from the Wastewater and Drinking Water Revolving Fund Loan Program must complete and sign these forms before any funds can be awarded. Please keep the Addendum for your reference.

To prevent a delay in the processing of your loan disbursements, please return the completed forms to my attention at the address on the letterhead. If you have any questions about the form or need assistance, I will be glad to help you.

Sincerely,

A handwritten signature in cursive script that reads 'Doris S. Roberson'.

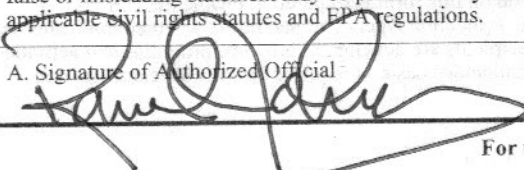
Doris S. Roberson
Project Coordinator

Enclosures



TOWN 04-770-0125
WATER UTILITY 199118514

**Preaward Compliance Review Report for
All Applicants and Recipients Requesting EPA Financial Assistance**
Note: Read instructions on other side before completing form.

I. Applicant/Recipient (Name, Address, State, Zip Code). TOWN OF GREENVILLE WATER UTILITY, 9706 CLARK STREET	DUNS No.
II. Is the applicant currently receiving EPA assistance? PO BOX 188 GREENVILLE, INDIANA 47124 NO	
III. List all civil rights lawsuits and administrative complaints pending against the applicant/recipient that allege discrimination based on race, color, national origin, sex, age, or disability. (Do not include employment complaints not covered by 40 C.F.R. Parts 5 and 7. See instructions on reverse side.) NONE	
IV. List all civil rights lawsuits and administrative complaints decided against the applicant/recipient within the last year that allege discrimination based on race, color, national origin, sex, age, or disability and enclose a copy of all decisions. Please describe all corrective action taken. (Do not include employment complaints not covered by 40 C.F.R. Parts 5 and 7. See instructions on reverse side.) NONE	
V. List all civil rights compliance reviews of the applicant/recipient conducted by any agency within the last two years and enclose a copy of the review and any decisions, orders, or agreements based on the review. Please describe any corrective action taken. (40 C.F.R. § 7.80(c)(3)) NONE	
VI. Is the applicant requesting EPA assistance for new construction? If no, proceed to VII; if yes, answer (a) and/or (b) below. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
a. If the grant is for new construction, will all new facilities or alterations to existing facilities be designed and constructed to be readily accessible to and usable by persons with disabilities? If yes, proceed to VII; if no, proceed to VI(b). Yes <input type="checkbox"/> No <input type="checkbox"/>	
b. If the grant is for new construction and the new facilities or alterations to existing facilities will not be readily accessible to and usable by persons with disabilities, explain how a regulatory exception (40 C.F.R. § 7.70) applies. Yes <input type="checkbox"/> No <input type="checkbox"/>	
VII.* Does the applicant/recipient provide initial and continuing notice that it does not discriminate on the basis of race, color, national origin, sex, age, or disability in its programs or activities? (40 C.F.R. § 5.140 and § 7.95) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
a. Do the methods of notice accommodate those with impaired vision or hearing? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
b. Is the notice posted in a prominent place in the applicant's offices or facilities or, for education programs and activities, in appropriate periodicals and other written communications? Yes <input type="checkbox"/> No <input type="checkbox"/>	
c. Does the notice identify a designated civil rights coordinator? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
VIII.* Does the applicant/recipient maintain demographic data on the race, color, national origin, sex, age, or handicap of the population it serves? (40 C.F.R. § 7.85(a)) NO	
IX.* Does the applicant/recipient have a policy/procedure for providing access to services for persons with limited English proficiency? (40 C.F.R. Part 7, E.O. 13166) NO	
X.* If the applicant/recipient is an education program or activity, or has 15 or more employees, has it designated an employee to coordinate its compliance with 40 C.F.R. Parts 5 and 7? Provide the name, title, position, mailing address, e-mail address, fax number, and telephone number of the designated coordinator. NONE	
XI* If the applicant/recipient is an education program or activity, or has 15 or more employees, has it adopted grievance procedures that assure the prompt and fair resolution of complaints that allege a violation of 40 C.F.R. Parts 5 and 7? Provide a legal citation or Internet address for, or a copy of, the procedures. NONE	
For the Applicant/Recipient	
I certify that the statements I have made on this form and all attachments thereto are true, accurate and complete. I acknowledge that any knowingly false or misleading statement may be punishable by fine or imprisonment or both under applicable law. I assure that I will fully comply with all applicable civil rights statutes and EPA regulations.	
A. Signature of Authorized Official 	B. Title of Authorized Official TOWN MANAGER
C. Date 9-4-12	
For the U.S. Environmental Protection Agency	
I have reviewed the information provided by the applicant/recipient and hereby certify that the applicant/recipient has submitted all preaward compliance information required by 40 C.F.R. Parts 5 and 7; that based on the information submitted, this application satisfies the preaward provisions of 40 C.F.R. Parts 5 and 7; and that the applicant has given assurance that it will fully comply with all applicable civil rights statutes and EPA regulations.	
A. Signature of Authorized EPA Official	B. Title of Authorized EPA Official
C. Date	

SRF Compliance Form

Section I. Oversight of DBE and Bidding Documents: SRF Participant certifies that the following documents will be incorporated in the Bidding Documents for the SRF Project:

1. **OOE-1** (Certification of Non-segregated Facilities)
2. **OOE-2** (Notice to Labor Unions or Other Organizations of Workers Nondiscrimination In Employment)
3. **Bidders List Form**
4. **Good Faith Efforts Worksheet**

Section II. Required Contract Provisions: All construction contracts entered into by SRF Participant for the SRF Project must comply with EPA Guidelines related to the Davis-Bacon Act and other federal requirements. To ensure compliance with EPA Guidelines, SRF Participant certifies that it will comply with the following terms, which include provisions for construction contracts related to the SRF Project. The inclusion of these provisions may require modification or addition to existing contracts. The attached document entitled "SRF Addendum" is intended to serve as an addition to SRF Project construction contracts, the terms of which comply with the following:

1. **Davis-Bacon Act** (and related laws and regulations).
 - a) SRF Participant will fully cooperate with any consultant retained by SRF to assist SRF Participant in verifying compliance with the Davis-Bacon Act and related laws and regulations.
 - b) A copy of the applicable Davis-Bacon wage determination will be included in all contracts and subcontracts for work.
 - c) A copy of the wage determination and the Davis-Bacon poster (WH-1321) will be posted at all times by the contractor and subcontractors at the Project site in a prominent and accessible place where it can be easily seen by workers.
 - d) All contractors and subcontractors working on the SRF Project will complete and submit Certified Weekly Payrolls to the SRF Participant and to SRF, or any consultant retained by SRF to perform labor standards and job reporting services. Certified Weekly Payrolls will be prepared and submitted using Form WH-347 (attached as Attachment A in the SRF Addendum) or in an equivalent format.
 - e) All contracts and subcontracts for work will include terms and conditions similar to those provided in Attachment B of the SRF Addendum.
 - f) All contracts and subcontracts for work will include terms and conditions similar to those provided in Attachment C of the SRF Addendum. A copy of the Davis-Bacon Wage/Fringe Benefit certification form to be completed and submitted by each contractor and subcontractor is included with Attachment D.
2. **Suspension and Debarment.** All contracts and subcontracts for work will include terms and conditions similar to those provided in Attachment E of the SRF Addendum.

By signing below, I, SRF Participant certify that contract documents for the

DW101522 01

(Name of SRF Loan)

Loan(s) for

GREENVILLE, INDIANA

(Name of Community)

will comply with all applicable local, state and federal laws, and SRF Guidelines including the requirements provided above in this document. SRF Participant further acknowledges and understands that while this certification is offered as guidance to assist SRF Participant with its obligations, there are additional requirements for which SRF Participant is responsible. **SRF Participant understands that valid signature and return of this form is a condition of closing on SRF Participant's loan with SRF.** SRF Participant also understands and acknowledges that this certification does not alter or relieve any of its responsibilities under the Financial Assistance Agreement


(SRF Participant Representative Signature)

TOWN MANAGER
GREENVILLE, IND.

9-4-12
(Date)

SRF ADDENDUM

Attachment A: Form WH-347

Attachment B: Required Contract Provisions Related to Davis-Bacon Act and Related Acts

Attachment C: Required Contract Provisions Related to Wage-Fringe Benefit Certification

Attachment D: IFA Wage-Fringe Benefit Certification Form

Attachment E: Required Contract Provision Related to Suspension and Debarment

Attachment B

Required Contract Provisions Related to Davis-Bacon Act and Related Acts

Provisions substantially like the following shall be included in each procurement contract for the actual construction, alteration, and/or repair, including painting and decorating. The SRF Participant shall remain responsible for compliance with applicable law (including Davis Bacon and related Acts). Such SRF Participant has been encouraged to consult with its advisors and counsel regarding such matters and, in any event, understands that the use of the following does not relieve the SRF Participant from its obligation to comply with applicable law (including Davis Bacon and related Acts) and related provisions of any financial assistance agreement entered into with the Indiana Finance Authority, nor will the State Revolving Fund Loan Programs, the Indiana Finance Authority or the State of Indiana be responsible for or limited by any SRF Participant's use of the following provision.

(1) Minimum wages.

(i) All laborers and mechanics employed or working upon the site of the work will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics.

Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of paragraph (1)(iv) of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in Section (4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under paragraph (1)(ii) of this section) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

(ii)(A) The [SRF Participant], on behalf of EPA, shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be

contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

(2) Withholding. The [SRF Participant], shall upon written request of the EPA Award Official or an authorized representative of the Department of Labor, withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of the work, all or part of the wages required by the contract, the (Agency) may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

(3) Payrolls and basic records.

(i) Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

(ii)(A) The contractor shall submit weekly, for each week in which any contract work is performed, a copy of all payrolls to the [SRF Participant] and any Labor Standards Administrator assigned to the Project by SRF, that is, the entity that receives the sub-grant or loan from the State capitalization grant recipient. Such documentation shall be available on request of the State recipient or EPA. As to each payroll copy received, the [SRF Participant] shall provide written confirmation in a form satisfactory to the State indicating whether or not the project is in compliance with the requirements of 29 CFR 5.5(a)(1) based on the most recent payroll copies for the specified week. The payrolls shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included on the weekly payrolls. Instead the

employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, the Federal agency or State may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to [SRF Participant].

(4) Apprentices and trainees.

(i) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan

(10) Certification of eligibility.

- (i) By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).
- (ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).
- (iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

(11) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers, mechanics, watchmen and guards shall require or permit any such laborer, mechanic, watchman or guard in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer, mechanic, watchman or guard receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(12) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in the above paragraph (11) of this section the contractor and any subcontractor responsible therefore shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer, mechanic, watchman or guard employed in violation of the clause set forth in the above paragraph (11) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in the above paragraph (11) of this section.

(13) Withholding for unpaid wages and liquidated damages. The [SRF Participant], upon written request of the EPA Award Official or an authorized representative of the Department of Labor, shall withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in the above paragraph (12) of this section.

(14) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (11) through (14) of this section and also a clause requiring the

Attachment C

Required Contract Provision Related to Wage/Fringe Benefit Certification

A provision substantially like the following shall be included in each contract between SRF Applicant and a contractor for work related to the Project. A copy of the Wage/Fringe Benefit Certification referenced in the below provision is attached hereto. Additional copies may be obtained from SRF.

Davis-Bacon Wage/Fringe Benefit Certification.

- (a) Every contractor and subcontractor furnishing work on the Project shall complete a Wage/Fringe Benefit Certification on the form approved by SRF and submit this certification to SRF Participant and any Labor Standards Administrator assigned to the Project by SRF prior to commencing work on the Project.
- (b) The Contractor shall require the substance of this provision to be included in all contracts with subcontractors.

Contract Award Approval
Enclosure

Post Contract Award
Required Submittals

The following information must be submitted to the Department within 30 days of issuance of Notice to Proceed:

1. As soon as available, a copy of each executed contract document.
2. For any contracts exceeding \$200,000, a copy of the performance and payment bonds, each of which shall be in an amount not less than 100% of the contract price and shall remain in effect for one year beyond the date of the final inspection and acceptance of such construction.

***Note: It is our recommendation that you require your contractor's surety company to be in compliance with Circular 507, under 31 U.S.C.9304-9308. You can obtain a listing of these approved sureties by going to the 'Quick Links' under www.fms.treas.gov/c570/**

3. Upon issuance, a copy of all notices to proceed.
4. Certification of insurance.
5. Contractor's construction schedules.

The following information must be submitted to the Department after final completion of the project:

After the completion of the project, the political subdivision shall obtain an as-built cd for the project from its engineer and provide these to the department. These plans should be submitted as soon as possible after the completion of the project.



CONTRACT CHANGE ORDER REVIEW CHECKLIST

PARTICIPANT _____ CS/DW/WW _____

PROJECT TITLE _____

CHANGE ORDER # _____

- 1. The change order has been signed by the contractor (except on unilaterals), engineer, and community.
- 2. The scope of work included under this change order is necessary for the effective and efficient operation and maintenance of the treatment works or water works, but does not include actual maintenance tasks.
- 3. The cost of work included under this change order is reasonable for the associated scope.
- 4. The scope of work included under this change order is consistent with the recommendations of the PER and the approved project scope, and is a cost-effective, environmentally vetted action.
- 5. Any request for extension of time has been fully justified. If yes: (a) will it affect the project schedule, and (b) will it affect the budget period?

The presently scheduled completion date is _____.

- 6. Has prior written approval by SRF/IDEM been issued for any change which:
 - a. Changes the project scope or project performance standards.
 - b. Alters the type of treatment to be provided.
 - c. Substantially alters the location, size, and capacity, or quality of any major item of equipment, the design, or the facilities plan.
 - d. Increases the amount of loan funds needed to complete the project.
 - e. Significantly delays or accelerates the project schedule.

(If any changes under Items a, b, or c above are inconsistent with the recommendations of the approved PER, the subject changes must be appropriately included in the approved PER.)

For the change order to be approved and the cost of this change order to be eligible for SRF participation, a positive (or N/A) response to Item 1 through 5 is necessary.

Original Contract Amount _____

Contract Price Adjusted by Previous Change Orders _____

New Contract Price including this Change Order _____

REVIEW COMMENTS:

SRF Reviewer's Signature _____ Date _____

Supervisor's Concurrence _____ Date _____

Part One

Required Contract Provisions Related to Davis-Bacon Act and Related Acts

Provisions substantially like the following shall be included in each procurement contract for the actual construction, attention and/or repair, including painting and decorating. The SRF Participant shall remain responsible for compliance with applicable law (including Davis Bacon and related Acts). Such SRF Participant has been encouraged to consult with its advisors and counsel regarding such matters and, in any event, understands that the use of the following does not relieve the SRF Participant from its obligation to comply with applicable law (including Davis Bacon and related Acts) and related provisions of any financial assistance agreement entered into with the Indiana Finance Authority, nor will the State Revolving Fund Loan Programs, the Indiana Finance Authority or the State of Indiana be responsible for or limited by any SRF Participant's use of the following provision.

(1) Minimum wages.

(i) All laborers and mechanics employed or working upon the site of the work will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics.

Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of paragraph (1)(iv) of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in Section (4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, That the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under paragraph (1)(ii) of this section) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

(ii)(A) The [SRF Participant], on behalf of EPA, shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. The EPA award official shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

(1) The work to be performed by the classification requested is not performed by a classification in the wage determination; and

(2) The classification is utilized in the area by the construction industry; and

(3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(B) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the [SRF Participant] agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the [SRF Participant] to the State award official. The State award official will transmit the report, to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the State award official or will notify the State award official within the 30-day period that additional time is necessary.

(C) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and the and the [SRF Participant] do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the award official shall refer the questions, including the views of all interested parties and the recommendation of the State award official, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

(D) The wage rate (including fringe benefits where appropriate) determined pursuant to paragraphs (1)(ii)(B) or (C) of this section, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, provided, that the Secretary of Labor has found, upon the written request of the contractor, that the applicable

standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

(2) **Withholding.** The [SRF Participant], shall upon written request of the EPA Award Official or an authorized representative of the Department of Labor, withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of the work, all or part of the wages required by the contract, the (Agency) may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

(3) **Payrolls and basic records.**

(i) Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

(ii)(A) The contractor shall submit weekly, for each week in which any contract work is performed, a copy of all payrolls to the [SRF Participant], that is, the entity that receives the sub-grant or loan from the State capitalization grant recipient. Such documentation shall be available on request of the State recipient or EPA. As to each payroll copy received, the [SRF Participant] shall provide written confirmation in a form satisfactory to the State indicating whether or not the project is in compliance with the requirements of 29 CFR 5.5(a)(1) based on the most recent payroll copies for the specified week. The payrolls shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included on the weekly payrolls. Instead the payrolls shall only need to include an individually identifying number for

submit the required records upon request or to make such records available may be grounds for debarment action pursuant to [SRF Participant].

- (4) Apprentices and trainees.

(i) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor is or subcontractor's registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of

fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(iii) Equal employment opportunity. The utilization of apprentices, trainees and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR part 30.

(5) Compliance with Copeland Act requirements. The contractor shall comply with the requirements of 29 CFR part 3, which are incorporated by reference in this contract.

(6) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses contained in 29 CFR 5.5(a)(1) through (10) and such other clauses as the governing federal agency may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR 5.5.

(7) Contract termination: debarment. A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

(8) Compliance with Davis-Bacon and Related Act requirements. All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR parts 1, 3, and 5 are herein incorporated by reference in this contract.

(9) Disputes concerning labor standards. Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and Subrecipient(s), State, EPA, the U.S. Department of Labor, or the employees or their representatives.

(10) Certification of eligibility.

(i) By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be

awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

(11) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers, mechanics, watchmen and guards shall require or permit any such laborer, mechanic, watchman or guard in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer, mechanic, watchman or guard receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(12) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in the above paragraph (11) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer, mechanic, watchman or guard employed in violation of the clause set forth in the above paragraph (11) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in the above paragraph (11) of this section.

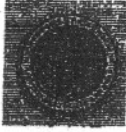
(13) Withholding for unpaid wages and liquidated damages. The [SRF Participant], upon written request of the EPA Award Official or an authorized representative of the Department of Labor, shall withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in the above paragraph (12) of this section.

(14) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraphs (11) through (14) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (11) through (14) of this section.

(b) In addition to the clauses contained in paragraph (13), above, in any contract subject only to the Contract Work Hours and Safety Standards Act and not to any of the other statutes cited in

29 CFR 5.1, the [SRF Participant] shall insert a clause requiring that the contractor or subcontractor shall maintain payrolls and basic payroll records during the course of the work and shall preserve them for a period of three years from the completion of the contract for all laborers, mechanics, watchmen and guards working on the contract. Such records shall contain the name and address of each such employee, social security number, correct classifications, hourly rates of wages paid, daily and weekly number of hours worked, deductions made, and actual wages paid. Further, the [SRF Participant] shall insert in any such contract a clause providing that the records to be maintained under this paragraph shall be made available by the contractor or subcontractor for inspection, copying, or transcription by authorized representatives of the (write the name of agency) and the Department of Labor, and the contractor or subcontractor will permit such representatives to interview employees during working hours on the job.

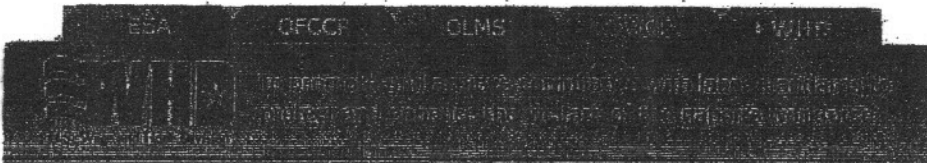
[29 CFR 5.5]



U.S. Department of Labor
Employment Standards Administration

Wage and Hour Division (WHD)

Printer-Friendly Version



Instructions For Completing Payroll Form, WH-347

WH-347 (PDF)

OMB Control No. 1215-0149, Expires 12/31/2011.

Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number.

General: Form WH-347 has been made available for the convenience of contractors and subcontractors required by their Federal or Federally-aided construction-type contracts and subcontracts to submit weekly payrolls. Properly filled out, this form will satisfy the requirements of Regulations, Parts 3 and 5 (29 C.F.R., Subtitle A), as to payrolls submitted in connection with contracts subject to the Davis-Bacon and related Acts.

While completion of Form WH-347 is optional, it is mandatory for covered contractors and subcontractors performing work on Federally-financed or assisted construction contracts to respond to the information collection contained in 29 C.F.R. §§ 3.3, 5.5(a). The Copeland Act (40 U.S.C. § 3145) requires contractors and subcontractors performing work on Federally-financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) Regulations at 29 C.F.R. § 5.5(a)(3)(II) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

Under the Davis-Bacon and related Acts, the contractor is required to pay not less than prevailing wage, including fringe benefits, as predetermined by the Department of Labor. The contractor's obligation to pay fringe benefits may be met either by payment of the fringe benefits to bona fide benefit plans, funds or programs or by making payments to the covered workers (laborers and mechanics) as cash in lieu of fringe benefits.

This payroll provides for the contractor to show on the face of the payroll all monies to each worker, whether as basic rates or as cash in lieu of fringe benefits, and provides for the contractor's representation in the statement of compliance on the payroll (as shown on page 2) that he/she is paying for fringe benefits required by the contract and not paid as cash in lieu of fringe benefits. Detailed instructions concerning the preparation of the payroll follow:

Contractor or Subcontractor: Fill in your firm's name and check appropriate box.

Address: Fill in your firm's address.

Payroll No.: Beginning with the number "1", list the payroll number for the submission.

For Week Ending: List the workweek ending date.

Project and Location: Self-explanatory.

Project or Contract No.: Self-explanatory.

Column 1 - Name and Individual Identifying Number of Worker: Enter each worker's full name and an individual identifying number (e.g., last four digits of worker's social security number) on each weekly payroll submitted.

Column 2 - No. of Withholding Exemptions: This column is merely inserted for the employer's convenience and is not a requirement of Regulations, Part 3 and 5.

Column 3 - Work Classifications: List classification descriptive of work actually performed by each laborer or mechanic. Consult classification and minimum wage schedule set forth in contract specifications. If additional classifications are deemed necessary, see Contracting Officer or Agency representative. An individual may be shown as having worked in more than one classification provided an accurate breakdown of hours worked in each classification is maintained and shown on the submitted payroll by use of separate entries.

Column 4 - Hours worked: List the day and date and straight time and overtime hours worked in the applicable boxes. On all contracts subject to the Contract Work Hours Standard Act, enter hours worked in excess of 40 hours a week as "overtime".

Column 5 - Total: Self-explanatory

Column 6 - Rate of Pay (Including Fringe Benefits): In the "straight time" box for each worker, list the actual hourly rate paid for straight time worked, plus cash paid in lieu of fringe benefits paid. When recording the straight time hourly rate, any cash paid in lieu of fringe benefits may be shown separately from the basic rate. For example, "\$12.25/.40" would reflect a \$12.25 base hourly rate plus \$0.40 for fringe benefits. This is of assistance in correctly computing overtime. See "Fringe Benefits" below. When overtime is worked, show the overtime hourly rate paid plus any cash in lieu of fringe benefits paid in the "overtime" box for each worker; otherwise, you may skip this box. See "Fringe Benefits" below. Payment of not less than time and one-half the basic or regular rate paid is required for overtime under the Contract Work Hours Standard Act of 1962 if the prime contract exceeds \$100,000. In addition to paying no less than the predetermined rate for the classification which an individual works, the contractor must pay amounts predetermined as fringe benefits in the wage decision made part of the contract to approved fringe benefit plans, funds or programs or shall pay as cash in lieu of fringe benefits. See "FRINGE BENEFITS" below.

Column 7 - Gross Amount Earned: Enter gross amount earned on this project. If part of a worker's weekly wage was earned on projects other than the project described on this payroll, enter in column 7 first the amount earned on the Federal or Federally assisted project and then the gross amount earned during the week on all projects, thus "\$163.00/\$420.00" would reflect the earnings of a worker who earned \$163.00 on a Federally assisted construction project during a week in which \$420.00 was earned on all work.

Column 8 - Deductions: Five columns are provided for showing deductions made. If more than five deduction are involved, use the first four columns and show the balance deductions under "Other" column; show actual total under "Total Deductions" column; and in the attachment to the payroll

describe the deduction(s) contained in the "Other" column. All deductions must be in accordance with the provisions of the Copeland Act Regulations, 29 C.F.R., Part 3. If an individual worked on other jobs in addition to this project, show actual deductions from his/her weekly gross wage, and indicate that deductions are based on his gross wages.

Column 9 - Net Wages Paid for Week: Self-explanatory.

Totals - Space has been left at the bottom of the columns so that totals may be shown if the contractor so desires.

Statement Required by Regulations, Parts 3 and 5: While the "statement of compliance" need not be notarized, the statement (on page 2 of the payroll form) is subject to the penalties provided by 18 U.S.C. § 1001, namely, a fine, possible imprisonment of not more than 5 years, or both. Accordingly, the party signing this statement should have knowledge of the facts represented as true.

Items 1 and 2: Space has been provided between items (1) and (2) of the statement for describing any deductions made. If all deductions made are adequately described in the "Deductions" column above, state "See Deductions column in this payroll." See "FRINGE BENEFITS" below for instructions concerning filling out paragraph 4 of the statement.

Item 4 FRINGE BENEFITS - Contractors who pay all required fringe benefits: If paying all fringe benefits to approved plans, funds, or programs in amounts not less than were determined in the applicable wage decision of the Secretary of Labor, show the basic cash hourly rate and overtime rate paid to each worker on the face of the payroll and check paragraph 4(a) of the statement on page 2 of the WH-347 payroll form to indicate the payment. Note any exceptions in section 4(c).

Contractors who pay no fringe benefits: If not paying all fringe benefits to approved plans, funds, or programs in amounts of at least those that were determined in the applicable wage decision of the Secretary of Labor, pay any remaining fringe benefit amount to each laborer and mechanic and insert in the "straight time" of the "Rate of Pay" column of the payroll an amount not less than the predetermined rate for each classification plus the amount of fringe benefits determined for each classification in the applicable wage decision. Inasmuch as it is not necessary to pay time and a half on cash paid in lieu of fringe benefits, the overtime rate shall be not less than the sum of the basic predetermined rate, plus the half time premium on basic or regular rate, plus the required cash in lieu of fringe benefits at the straight time rate. In addition, check paragraph 4(b) of the statement on page 2 the payroll form to indicate the payment of fringe benefits in cash directly to the workers. Note any exceptions in section 4(c).

Use of Section 4(c), Exceptions

Any contractor who is making payment to approved plans, funds, or programs in amounts less than the wage determination requires is obliged to pay the deficiency directly to the covered worker as cash in lieu of fringe benefits. Enter any exceptions to section 4(a) or 4(b) in section 4(c). Enter in the Exception column the craft, and enter in the Explanation column the hourly amount paid each worker as cash in lieu of fringe benefits and the hourly amount paid to plans, funds, or programs as fringe benefits. The contractor must pay an amount not less than the predetermined rate plus cash in lieu of fringe benefits as shown in section 4(c) to each such individual for all hours worked (unless otherwise provided by applicable wage determination) on the Federal or Federally assisted project. Enter the rate paid and amount of cash paid in lieu of fringe benefits per hour in column 6 on the payroll. See paragraph on "Contractors who pay no fringe benefits" for computation of overtime rate.

Public Burden Statement: We estimate that it will take an average of 55 minutes to complete this collection of information, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection of

Information, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, ESA, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W., Washington, D.C. 20210.

Note: In order to view, fill out, and print PDF forms, you need Adobe® Acrobat® Reader® version 5 or later, which you may download for free at www.adobe.com/products/acrobat/readstep2.html. To save the completed forms on your workstation, you need to use the "Save As" method to save the file. For example, move your mouse cursor over the PDF link and click on your "RIGHT" mouse button. This will cause a menu to be displayed, from which you will select the proper save option -- depending upon which browser you are using:

For Microsoft IE users, select "Save Target As"
For Netscape Navigator users, select "Save Link As"

Once you've selected the proper save option for your browser, and have saved the file to a location you specified, go to your program menu and start the Adobe Acrobat® Reader. Once open, locate the PDF file you saved and open it directly in Acrobat®.

U.S. Department of Labor, Frances Perkins Building, 200 Constitution Ave., NW, Washington, DC 20210
www.dol.gov | Telephone: 1-866-4-USA-DOL (1-866-487-2365) | TTY: 1-877-889-5627 [Contact Us](#)

Part Two

Required Contract Provision Related to Suspension and Debarment

A provision substantially like the below shall be included in each procurement contract related to the Project. The SRF Participant shall remain responsible for compliance with applicable law (including Suspension, Debarment, and Other Responsibility Matters). Such SRF Participant has been encouraged to consult with its advisors and counsel regarding such matters and, in any event, understands that the use of the following does not relieve the SRF Participant from its obligation to comply with applicable law (including Suspension, Debarment, and Other Responsibility Matters) and related provisions of any financial assistance agreement entered into with the Indiana Finance Authority, nor will the State Revolving Fund Loan Programs, the Indiana Finance Authority or the State of Indiana be responsible for or limited by any SRF Participant's use of the following provision.

Contractor shall fully comply with Subpart C of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Responsibilities of Participants Regarding Transactions (Doing Business with Other Persons)." Contractor is responsible for ensuring that any lower tier covered transaction as described in Subpart B of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Covered Transactions," includes a term or condition requiring compliance with Subpart C. Contractor is responsible for further requiring the inclusion of a similar term or condition in any subsequent lower tier covered transactions. Contractor may access the Excluded Parties List System at www.epls.gov. This term and condition supersedes EPA Form 5700-49, "Certification Regarding Debarment, Suspension, and Other Responsibility matters."



State Revolving Fund Loan Program
an Indiana Finance Authority Environmental Program

100 North Senate Avenue, Room 1275
Indianapolis, Indiana 46204
www.srf.in.gov

Emma Kottowski
SRF Technical Review Manager
(317) 234-1463
ekottowski@ifa.in.gov

August 27, 2012

Mr. Talbotte Richardson, President
Greenville Town Council
9706 Clark Street
P. O. Box 188
Greenville, IN 47124

Dear Mr. Richardson:

Re: Booster Station Pump Replacement and Storage
Tank Demolition
Preliminary Engineering Report Amendment #1
SRF Project DW 10 15 22 01

The State Revolving Fund (SRF) Loan Program is pleased to announce that Amendment #1 to the Greenville Preliminary Engineering Report (PER) is approved. Our review was conducted in accordance with the provisions of Indiana Code 4-4-11. Our Preliminary Decision of Categorical Exclusion from the requirements of substantive environmental review issued on August 24, 2012, is final.

Amendment #1 includes:

- Demolition of the 60,000 gallon Galena elevated storage tank;
- Replacement of the booster pumps and motors within the newly acquired booster station.

The demolition of the Galena tank is necessary because of the structural deterioration of the tank and because final design modeling revealed that there is no need to keep the tank in service to provide additional system pressure. The booster pumps and motors in the newly acquired booster station were found to produce high pressure and volume that would create system problems, so they will be replaced with equipment that will match the system pressure and volume calculations.

This approval is for administrative purposes only and does not relieve Greenville of its responsibility to properly design, build and effectively operate and maintain the proposed facilities covered by this approval.

As a reminder, your project must be completed within 24 months of loan closing, with a copy of the Certificate of Substantial Completion on file with the SRF Loan Program to avoid the 1% non-use fee on any undrawn funds.



Page 2 of 2
Mr. Richardson
August 27, 2012

Greenville's next step is to contact its financial advisor and its nationally recognized bond counsel to assist in preparing the appropriate financial and legal documents needed to close Greenville's SRF loan. All SRF Loan Program requirements, including bidding the entire SRF-financed project, must be completed prior to Greenville receiving SRF financing.

The SRF Loan Program looks forward to financing the proposed drinking water improvements for Greenville.

Sincerely,



Emma Kottowski
SRF Technical Review Manager

EK/ RJZ

cc: Jorge Lanz, Jacobi, Toombs and Lanz (electronic)
Otto Krohn, O.W. Krohn & Assoc. (electronic)
Jim Gutting, Barnes and Thornburg (electronic)
Randall Johnes, Greenville Town Manager (electronic)
Bryan Collins, Bingham Greenebaum Doll (electronic)

**Town of Greenville
P.O. Box 188
Greenville, In. 47124**

Town Manager Report for 09-10-2012

1. Added all information from previous Monthly Meeting to electronic files, flashkey copy of information given to Amy and Jack.
2. Sent information to update web-site.
3. Updated Project Tracking Charts Water Tower and submitted to Council.
4. Reviewed Invoices submitted on the Water Tower. Submitted invoices to Jack to be presented to the Council for approval on 08-29-2012 and 09-05-2012.
5. Sent approved Monthly Minutes for July 9th, 2012 and certain Resolutions and Ordinances to GBP.
6. Continued to be involved in consultation on the Water Tower Project with Engineers and Financial Advisers on a weekly basis.
7. Issued one building permit for Heritage Springs.
8. A SRF pre-loan closing for the Water Tower Project will be held in Indianapolis on the 12th. The Council President and Clerk / Treasurer will be attending to sign loan documents. Monies shall be transferred and be made available for use by the Water Utility on the 24th.
9. Wrote September 10th Agenda for Talbotte.

Randal Johnes
Greenville Town Manager / Consultant

Town of Greenville Water Utility
P.O. Box 188, 9706 Clark Street
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WATER TOWER / BOOSTER PUMP PROJECT FUNDING TRACKING

NOTE: ALL PAYMENTS SHALL BE CHARGED AGAINST THE WATER UTILITY SPECIAL PROJECT CHECKING ACCOUNT AT FIRST HARRISON BANK GREENVILLE, INDIANA

	APPROVED BY ORDINANCE NO.	FUNDED AMOUNT APPROVED / OR REMAINING	INVOICED NO. FROM JTL	INVOICED NO. FROM KROHN	AMOUNT OF INVOICE	DATE OF INVOICE	AMOUNT APPROVED FOR PAYMENT	DATE OF PAYMENT	WATER UTILITY CHECK NO.	FUNDING BALANCE REMAINING
	2011-WR-050	\$ 156,000.00								\$ 156,000.00
JTL	BOOSTER STATION DESIGN PROJ. 11090		11-0344		\$ 2,820.88	08/26/11	\$ 2,820.88	09/13/2011	000104	\$ 153,179.12
OWK	WATER TOWER			WT08312011	\$ 1,400.00	08/31/11	\$ 1,400.00	10/11/2011	000107	\$ 151,779.12
JTL	BOOSTER STATION DESIGN PROJ. 11090	\$ 151,779.12	11-0407		\$ 2,773.05	09/26/11	\$ 2,773.05	10/11/2011	000110	\$ 149,006.07
JTL	BOOSTER STATION DESIGN PROJ. 11090	\$ 149,006.07	11-0447		\$ 3,042.50	10/28/11	\$ 3,042.50	11/15/2011	000112	\$ 145,963.57
JTL	BOOSTER STATION AND WATER TOWER DESIGN	\$ 145,963.57	11-0523		\$ 4,162.75	11/28/11	\$ 4,162.75	12/13/2011	000115	\$ 141,800.82

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JTL	BOOSTER STATION AND WATER TOWER DESIGN	\$141,800.82	11-0580		\$11,694.50	12/22/11	\$ 11,694.50	01/10/2012	000116	\$ 130,106.32
JTL	BOOSTER STATION AND WATER TOWER DESIGN	\$130,106.32	11-0618		\$10,455.00	01/27/12	\$ 10,455.00	02/12/2012	000118	\$ 119,651.32
JTL	BOOSTER STATION AND WATER TOWER DESIGN	\$119,651.32	11-0678		\$ 3,431.94	02/27/12	\$ 3,431.94	03/13/2012	000119	\$ 116,219.38
OWK	WATER TOWER	\$ 116,219.38		WT02292012	\$ 4,000.00	02/29/12	\$ 4,000.00	04/10/2012	000124	\$ 112,219.38
JTL	BOOSTER STATION AND WATER TOWER DESIGN	\$ 112,219.38	11-0721		\$ 1,570.00	03/26/12	\$ 1,570.00	04/10/2012	000122	\$ 110,649.38
OWK	WATER TOWER	\$ 110,649.38		WT03312012	\$ 5,975.00	03/31/12	\$ 5,975.00	05/15/2012	000126	\$ 104,674.38

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JTL	BOOSTER STATION AND WATER TOWER DESIGN	\$ 104,674.38	12-0011		\$ 152.90	04/30/12	\$ 152.90	05/15/2012	000125	\$ 104,521.48
JTL	BOOSTER STATION AND WATER TOWER DESIGN	\$ 104,521.48	12-0080		\$ 385.00	05/31/12	\$ 385.00	06/12/2012	000128	\$ 104,136.48
OWK	WATER TOWER	\$ 104,136.48		WT05312012	\$ 6,000.00	05/31/12	\$ 6,000.00	07/10/2012	000131	\$ 98,136.48
JTL	BOOSTER STATION AND WATER TOWER DESIGN	\$ 98,136.48	12-0117		\$ 3,658.95	06/22/12	\$ 3,658.95	07/10/2012	000129	\$ 94,477.53
OWK	WATER TOWER	\$ 94,477.53		WT06302012	\$ 7,250.00	05/31/12	\$ 7,250.00	08/14/2012	000133	\$ 87,227.53
JTL	BOOSTER STATION AND WATER TOWER DESIGN	\$ 87,227.53	12-0155		\$ 3,785.75	07/27/12	\$ 3,785.75	08/14/2012	000132	\$ 83,441.78

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JTL	BOOSTER STATION AND WATER TOWER DESIGN	\$ 83,441.78	12-0221		\$ 780.00	08/27/12	\$ 780.00			\$ 82,661.78
OWK	WATER TOWER	\$ 82,661.78		WT07312012	\$ 2,621.25	07/31/12	\$ 2,621.25			\$ 80,040.53